

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
CLERK TO THE COUNCIL  
Tel: 01525 874716  
email: chalgravepc@btinternet.com

4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, MARCH 17<sup>th</sup>, 2020** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. TO DISCUSS WEBSITE-suggestions for content
9. MATTERS ARISING FROM FEBRUARY 20<sup>th</sup>, 2019 MINUTES
10. POINTS RAISED from DECEMBER 2019/JANUARY 2020 CORRESPONDENCE
11. FEBRUARY/MARCH 2020 CORRESPONDENCE RECEIVED
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, February 20<sup>th</sup>, 2020 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Frances Masters; Cllr Phil Parry; Cllr Peter Warburton; Lesley Smith-Clerk.

**Public present:** 2

### Committees

<b>Planning</b>	Cllr Levy-Chair 07931408697		
<b>Rights of Way</b>	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
<b>Website</b>	Cllr Warburton 07941624419		
<b>Speed Watch</b>	Mike Wells-Chair 877098	Cllr Levy 07931408697	
<b>Pond</b>	Barbara Jackson 07960445492	Cllr Day 875921	

### Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

### **1. APOLOGIES FOR ABSENCE**

Cllr Kevin Ludgate; Ward Cllr Mark Versallion; Mr. Steve Calder.

### **2. MINUTES OF JANUARY 21<sup>st</sup>, 2020 MEETING**

The minutes of the January 21<sup>st</sup>, 2020 meeting were approved and signed as correct by the chairman.

### **3. SPECIFIC DECLARATIONS OF INTEREST**

- a) Cllr Green is a member of the Memorial Hall Committee. He declared an interest prior to the discussion about swift boxes for the hall: Item 9c)
- b) Cllr Day is a member of the Chalgrave News team-recent letter sent to the News: Item 14j)

### **4. POLICE MATTERS**

- a) **Beds Police and Crime Commissioner: 4<sup>th</sup> Year Report Launch.** Thursday, March 19<sup>th</sup>, 2020, 16.00-20.00, at Youthscape, Bute Street, Luton. Details in correspondence.

**Message from Office of Police and Crime Commissioner.** HM Inspectorate of Constabulary and Fire and Rescue Services recently published a report on the performance of Bedfordshire Police and found it to be performing well across all areas. Inspectors found that Bedfordshire Police:

- is 'good' at effectively reducing crime and keeping people safe
- is 'good' at operating efficiently and providing sustainable services to the public
- is 'good' at how it treats the public and its workforce.

- b) **Leighton Rural Priority Setting Meeting** on March 19<sup>th</sup>, 2020 at Astral Community Centre, Leighton Buzzard, 18.30-20.30. Cllr Parry will attend. **PP**
- c) **Beds Alert:** Burglary Prevention Advice in correspondence.
- d) **Beds Alert: Meet and Greet Event** at Toddington Village Hall on February 18<sup>th</sup>, 2020. The clerk attended.
- e) **Beds Police and Crime Commissioner: On the Record.** February 2020 newsletter in correspondence.

### **5. OPEN FORUM**

- a) One of the residents present brought up the following points:
  - He thanked the Parish Councillors for their work on behalf of the parish
  - The black bags containing rubbish have been in the gateway almost opposite Heath Farm, Tebworth Road, Wingfield for over a week
  - The road outside 2 Tebworth Road is in a bad condition and needs repairing
- b) Cllr Warburton commented that Smart Motorways have had bad press recently. The opinion was that people should make any comment individually.

## 6. JANUARY/FEBRUARY 2020 CORRESPONDENCE RECEIVED

- a) **Plot of Land in Toddington.** Resident, Anneliese Shaw, was present this evening to explain her plans for developing a wildlife centre on a plot of land she has purchased in Toddington. She asked for the PC's support for her project. She asked if the PC would give her a letter of support. The members **all agreed** to this.
- b) **BATPC: Training Programme Spring/Summer 2020.** In correspondence.
- c) **London Green Belt Council: New Housing Minister.** Christopher Pincher replaces Esther McVey in the February 13<sup>th</sup> Cabinet reshuffle. Information in correspondence.
- d) **BATPC: East West Rail.** Information on preferred route option and on community events being held between Bedford and Cambridge in correspondence.
- e) **BATPC: London Luton Airport Expansion.** A further presentation about the expansion will be held for representatives of Beds town and parish councils. Date to be arranged.
- f) **Keep Britain Tidy: Great British Spring Clean.** Information on the event in correspondence
- g) **Chiltern Society: Development North of Luton.** The Society has objected to the development of 4,000 new homes and the A6-M1 Link Road. In correspondence.
- h) **Chairman CBC: Chairman's Civic Service.** Invitation to attend the service on March 15<sup>th</sup>, 2020 at St Mary's Church, Stotfold. In correspondence.

## 7. REPORT FROM WARD COUNCILLOR VERSALLION

No Report this month

## 8. CHURCH REPORT via email

- a) **St Albans Diocese** has approved putting wire mesh in the north side roof to stop jackdaws pulling out insulation to make nests. It has also approved the storage/ electrical cupboard to be replaced with a new one to match the new toilet vestry area.
- b) **Sound System.** The church is investigating replacing the sound system. This is taking time as it will be expensive.
- c) **Rev Linda Washington** is now halfway through her 3 months sabbatical. Guest vicars have done a wonderful job covering for Linda. The weather has proved challenging. Last week there were no services and the week before there was no electricity so a candlelit singalong service was held.
- d) **A New Lawnmower** has been purchased to keep the grass around the graves and memorials tidy.
- e) **Spring Afternoon Tea** will be held on Saturday, May 2<sup>nd</sup>, 2020. There will be two sittings 1300 and 1500. The event is available only on a pre-book system. Please contact Alison Stone on 07771 897451 to book
- f) **Potholes.** HW has filled in the worst of the potholes.

## 9. MATTERS ARISING FROM JANUARY 21<sup>st</sup>, 2020 MINUTES

- a) **Fly Tipping.**
  - i. The PC has another CCTV sign which needs putting up by the gully on Chalgrave Road as fly tipping frequently occurs there. Cllr Ludgate will install. **KL; PP**
  - ii. Cllr Green attended the recent Town and Parish Council Conference and the rules and regulations for use of CCTV cameras were discussed
  - iii. Cllr Masters mentioned the police covert camera, but it will only be used in locations where there is a CCTV sign
- b) **A5-M1 Link Road/B5120 Roundabout.**
  - i. Highways England has responded to the PC's last letter stating the accident figures for the roundabout obtained from the police under the Freedom of Information Act. In correspondence
  - ii. It was **agreed** to write again to Highways England to ask on what basis were the roads marked. **Clerk**
  - iii. At the January meeting the PC **agreed** to put a comment on HE's Facebook page. Cllr Parry will do. **PP**
- c) **Swift Boxes.** *Cllr Green has declared an interest.*
  - i. The clerk has contacted St Albans Diocese to ask about the possibility of installing nest boxes at Chalgrave Church. The Diocese has emailed back saying that swift boxes may be installed without any diocesan permission. The advice given was to discuss the proposal with the Parochial Church Council (PCC) and obtain its support. The churchwarden and PCC Secretary have been copied in to the email. The Secretary has responded saying that swift boxes will be put on the agenda for the January 30<sup>th</sup> PCC meeting. Ongoing.
  - ii. The Memorial Hall Committee has agreed that boxes can be put up at the hall. The clerk contacted the Wildlife Trust and Bedfordshire Swift Group. Representatives of both met with the clerk, Cllr Green and Roger Masters, Chairman of the Memorial Hall Committee at the hall on February 19<sup>th</sup>. The PC agreed

to buy 3 swift boxes and accessories for the hall, total cost £122.50. The PC agreed to pay 50% of the cost. Cllr Green will speak to the Hall Committee to see if it will agree to pay the other 50%. **Clerk; KG**

- d) **Town and Parish Council Conference: January 22<sup>nd</sup>, 2020.** Cllr Green attended. On the agenda were: Schools for the Future; Local Plan; CBC in 2050; Community Safety.
- e) **BATPC Meeting: February 19<sup>th</sup>, 2020.** Cllr Parry attended.
- f) **Defibrillator.** The cabinet light is faulty. The PC has bought a replacement light. Ongoing. **BJ**
- g) **CCTV in Taxis.** Cllr Parry has responded to the consultation in favour of the proposal.
- h) **Allied Westminster (Insurance Services): Photo Competition.** Allied Westminster is running a photo competition to provide funds for rural community halls. Information will be in the next edition of The Chalgrave News.

#### **10. POINTS RAISED on NOVEMBER + DECEMBER 2019/JANUARY 2020 CORRESPONDENCE**

- a) **Bedfordshire Bugle.** Article about surveillance cameras. Cllr Levy asked if the information addressed the issues of placing CCTV cameras at fly tipping hot spots.
- b) **Allied Westminster (Insurance Services): Photo Competition.** Cllr Day asked for the information to be forwarded to the Memorial Hall Committee.
- c) **Smart Motorway Leaflets.** Cllr Masters asked for these to be displayed and distributed. Copies at both pubs in the parish.
- d) **Wildlife Trust BCN Wild Places: Great Crested Newt Conservation.** Cllr Green suggested the PC applies to the Newt Conservation Partnership for funding to create a new habitat/s. Cllr Day will investigate. Cllr Parry will contact Roger Fenwick to find out if there are newts in the pond in the copse alongside Chalgrave Road. **JD; PP**
- e) **Lane Farm, The Lane, Tebworth.** Cllr Green commented that CBC has listed several conditions relating to rebuilding Lane Farm. Clerk to request CBC keeps the PC informed on the redevelopment and be allowed to comment. **Clerk**

#### **11. PARISH ASSEMBLY**

- a) **Date.** Thursday, April 16<sup>th</sup>, 2020
- b) **Invitees.** Clerk to invite representatives of parish organisations, police, MP and Ward Councillor. **Clerk**
- c) **Leaflet Drops.** Three weeks and one week before the Assembly plus information on the noticeboards. **PP**

#### **12. CHALGRAVE COMMUNITY EMERGENCY PLAN**

No changes this month.«AddressBlock»

#### **13. ACCOUNTS**

- a) **Cheques for Signature.** None this month
- b) **Bank Statements; 05/02/2020**
  - i. Current Account: £7,056.62
  - ii. Reserve account: £5,775.90

#### **14. HIGHWAYS ISSUES**

- a) **Pond Farm.** The caution sign for the bend near Pond Farm has been knocked over. Clerk to report. **Clerk**
- d) **Parking on Corner of Toddington Road and Wingfield Road.** This continues to be a problem, severely restricting visibility at this junction. The PC is looking into installing double yellow lines at this location. Cllr Green expressed his objection to having double yellow lines. Awaiting response from HW. Cllr Parry will keep putting notes on the offending cars. Clerk to follow up with HW. Find out if the PC can install a 'No Parking' sign. **Clerk**
- e) **Air BnB, Wingfield Road.** Request to owners not to allow their guests to park cars on the corner of Wingfield Road and St Mary's Close as it restricts visibility for road users and blocks the way for emergency vehicles. **Clerk**
- f) **Street Lamps.**
  - i. Lamp near The Grange, Hockliffe Road has been repaired
  - ii. Cllr Green will follow up the lamp near 72 Wingfield Road, Tebworth **KG**
- g) **B5120: Potholes.** There are many potholes between Toddington and Tebworth Road. Report to HW. **Clerk**
- h) **Flooding opposite the Queen's Head** has been reported.
- i) **Flooding by Buttercup Farm.** Cllr Green thinks there is a broken pipe which is preventing storm water draining away. Report to HW. **Clerk**
- j) **Road Traffic Accident at 1 Home Farm.** Another accident recently occurred where a car failed to make the bend at this location causing damage to the property. The PC has asked HW for chevrons or reflective signs to be installed on the bend. Ongoing. **Clerk**

- k) **Church Lane: Potholes.** These have been repaired.
- l) **The Meadows.** The tarmac around a manhole cover almost opposite The Meadows has been repaired.

**15. COMMITTEE REPORTS**

a) **Pond.**

Cllr Day would like to buy a pond rake to use in future maintenance of the pond.

b) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
19/02342	Ivy Farm barns	Replacement of agricultural building to 3 dwellings, 1 ancillary accommodation, garages and vehicular access.	Object: concerned about access road; more development in Tebworth; request removal of permitted development rights should application be granted; development on ridge and furrow.	Granted
19/02799	Land off Parkview Lane	Appearance of dwelling and landscaping	No future building on the 'garden' which was formerly agricultural land	Granted
19/03728	Buttercup Farm, Hockliffe Road, Tebworth	Demolition of garage & construction of a detached dwelling	Within conservation area. Does the proposal comply with CBC's infill policy?	Refused
19/03654/PCB	St Mary's Close, Tebworth	Payphone Kiosk removal	No objections	Consultation period. To be decided
19/04131	43 The Lane, Tebworth	Loft conversion and dormer windows	No objections	Granted

- ii. **Crane at Trinity Hall Farm.** Cllr Levy recently asked CBC Planning whether there were any planning requirements for erecting a large crane at a business premises. Planning has responded saying that cranes rarely need planning permission because they are mobile or on site for a specific purpose for a given length of time. Response in correspondence. Cllr Levy will Planning to inspect the crane on site as there is a possibility it is not mobile. **DL**

c) **Speed Watch**

Another Speed Watch is to be organised.

d) **Rights of Way (ROW)**

- i. Cllr Green has spoken to two landowners about the possibility of creating permissive ROW near Toddington Road so people do not have to walk on the road. One has declined. Awaiting response from the 2<sup>nd</sup>. Ongoing.
- ii. The ROW Officer has agreed to 4 finger posts being replaced. Ongoing
- iii. Volunteers still needed.

e) **Website**

Cllr Warburton apologised that he had not loaded any new material this month. He asked for suggestions for content and ideas for the site. On agenda for the March meeting.

**16. ITEMS FOR INCLUSION ON NEXT AGENDA**

Website.

**17. DATE AND TIME OF NEXT MEETING**

Tuesday, March 17<sup>th</sup>, 2020 at 7.30pm.

Meeting closed at 21.18

Signed by Chairman..... Date.....

