

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **THURSDAY, FEBRUARY 20th, 2020** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JANUARY 21st, 2019 MINUTES
9. POINTS RAISED from DECEMBER 2019/JANUARY 2020 CORRESPONDENCE
10. JANUARY/FEBRUARY 2020 CORRESPONDENCE RECEIVED
11. TO FINALISE ARRANGEMENTS FOR THE PARISH ASSEMBLY 2020
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, January 21st, 2020 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Frances Masters; Cllr Phil Parry; Cllr Peter Warburton; Lesley Smith-Clerk; PC James Bonney; Mr. Steve Calder.

Public present: 2

Committees

Planning	Cllr Levy-Chair 07931408697		
Rights of Way	Cllr Green-Chair 874107	Cllr Levy 07931408697	Cllr Warburton 07941624419
Website	Cllr Warburton 07941624419		
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697	
Pond	Barbara Jackson 07960445492	Cllr Day 875921	

Responsibilities

Cllr Parry	Highways liaison	07831 605600
Cllr Ludgate	Police liaison	07885 375363
Cllr Masters	Fly tipping	07530 803903

1. APOLOGIES FOR ABSENCE

Ward Cllr Mark Versallion.

2. MINUTES OF December 17th, 2019 MEETING

The minutes of the December 17th, 2019 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Crime figures.** PC Bonney reported that two burglaries occurred at the beginning of the year at the cottages on Church Lane, Chalgrave.
- b) **All Saints Church Procession: September 2020.** A procession is planned to take place from Wingfield to the church along Lords Hill to celebrate the church's 800-year anniversary. In answer to a question from Cllr Parry PC Bonney said there are no legal issues so there should be no problem with this. Clerk to keep him updated on the plans. **Clerk**
- c) **Parking on Corner of Toddington Road and Wingfield Road.** This continues to be a problem, severely restricting visibility at this junction. PC Bonney said that the cars are legally parked but not appropriately. The PC is looking into installing double yellow lines at this location. In progress. **Clerk**
- d) **Police Hub.** Toddington Fire Station now also serves as a Police hub. However there is no guarantee that anyone will be there so report crime through the normal channels i.e. 999 or 101. PC Bonney said that if residents had any enquiries to direct them to him through the PC as the PC has his personal number.
- e) **Poisoned Buzzards.** A poisoned buzzard has been found recently by a local resident. This is the second one found within four months and is now a police matter. PC Bonney will follow up with the case officer. **PC Bonney**
- f) **Beds Police and Crime Commissioner: On the Record.** January 2020 newsletter in correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION via email

- a) **M1-A6 Link Road** has been approved.
- b) **Local Plan.** Following the submission of CBC's proposed timetable to the Planning Inspectors, they have responded positively, which suggests that the programme CBC is proposing will see the Local Plan adopted. There will be additional hearing sessions that will be used to discuss new evidence and any suggested changes to the plan in response to the 30th, September 2019 letter and the previous hearings. These new hearings will not be a re-run of the hearing sessions from last summer. There are elements of the timetable that are still to be determined and dates will be made available as soon possible.

6. CHURCH REPORT by Steve Calder

- a) **Christmas Services 2019:**

- Carols by Candlelight: Saturday 21st December, 7pm. Both the church and car park were full. Carols and mince pies heralded the start of the Christmas celebrations.
 - Crib Service: Christmas Eve at 3pm. This was a well-attended service.
 - Midnight mass: Christmas Eve at 11.15pm. Once again the church and car park were full. The bells were rung about 11.45pm calling anyone about to join the congregation.
 - The Audio Distribution System has broken as has the audio loop due to the works on the vestry. The church has a £2000 bill for a new, albeit up to date system. The audio company loaned a system to the church to see it through Christmas.
 - Church Lane is in a terrible state as the potholes are long and deep. The Warden, Margaret Chalmers, has written twice to HW with no response. The PC clerk and Cllr Parry have also been in communication with them. Margaret will be telephoning CBC if she has not had a response in the next two days.
- b) **Grave.** Cllr Green requires the birth and death dates of someone buried at Chalgrave Church. Steve will look in the register at the church. **SC**

7. MATTERS ARISING FROM DECEMBER 17th, 2019 MINUTES

- a) **Fly Tipping.**
- As a result of the three recent fly tipping incidents a resident has asked if a camera could be put on Chalgrave Road. Cllr Levy explained that footage collected by a PC owned camera cannot be used as evidence for a possible prosecution. This would have to be from a Police camera. Cllr Masters said that the PC is on the list for a police camera but we will not be informed of where it is located and when. Clerk to find out if the PC can put up a CCTV camera at a fly tipping location. **Clerk**
 - The PC has another CCTV sign which needs putting up by the gully on Chalgrave Road as fly tipping frequently occurs there. Cllr Ludgate will install. The PC also **agreed** to buy another sign. **KL; Clerk**
- b) **A5-M1 Link Road/B5120 Roundabout.**
- The Parish Council wrote to Highways England (HE) on January 9th to give them the latest accident figures. Awaiting response. Ongoing.
 - At the January meeting the PC **agreed** to put a comment on HE's Facebook page. Cllr Parry will do. **PP**
- c) **Swift Boxes.**
- The clerk has contacted St Albans Diocese to ask about the possibility of installing nest boxes at Chalgrave Church. Awaiting response. Ongoing.
 - The Memorial Hall Committee has agreed that boxes can be put up at the hall. The clerk to contact the Wildlife Trust for advice about installation of the boxes and their availability. **Clerk**
- d) **Communication with Parishioners.** Ongoing.
- e) **London Green Belt Council (LGBC).** CPRE asked LGBC members to urge London's Mayor, Sadiq Khan, to stand firm on protecting the Green Belt, which the PC has done. LGBC has forwarded a letter of reply to the PC. In correspondence.
- f) **Local Electricity Bill.** The PC has received an email from Power For People thanking it for supporting the Local Electricity Bill, which will enable local communities to sell locally produced clean energy. In correspondence.
- g) **CBC: Town and Parish Council Conference.** Will be held on Wednesday, January 22nd, 2020, 6pm-9pm at Priory House, Chicksands. Cllr Green is attending. **KG**

8. POINTS RAISED on NOVEMBER/DECEMBER 2019 CORRESPONDENCE

The correspondence has not been returned to Cllr Parry so it will be recirculated to be included next month.

9. DECEMBER 2019/JANUARY 2020 CORRESPONDENCE RECEIVED

- a) **Defibrillator.** The cabinet light is faulty. The PC **agreed** to buy a replacement light, costing £18, from Community Heartbeat. **BJ; Clerk**
- b) **Parkfields Middle School.** Consultation on forming a Multi Academy Trust. Consultation ends February 28th, 2020. In correspondence.
- c) **CBC: Proposal to put CCTV cameras in Taxis.** Consultation ends February 25th, 2020. The PC **agreed** with the proposal. Cllr Parry will respond on behalf of the PC. **PP**
- d) **Allied Westminster (Insurance Services): Photo Competition.** Allied Westminster is running a photo competition to provide funds for rural community halls. The competition is designed to champion and emphasise the vital role that halls play in building rural communities. The top prize is £1,000 to the village hall and £500 to the photographer. Cllr Masters will pursue. **FM**
- e) **CBC: M1/A6 Link Road.** CBC's Development Committee has approved the new link road. See 5a).

- f) **Highways England: M1 Jcts 13-16.** Newsletter on the Smart Motorway scheme in correspondence and copies in the local pubs.
- g) **Bedfordshire Bugle.** January 2020 edition in correspondence.
- h) **CPRE: Bedfordshire Matters.** Winter 2019 edition in correspondence.
- i) **Clerk and Councils Direct.** January 2020 magazine in correspondence.
- j) **Public Sector Executive.** Magazine in correspondence.
- k) **Parish Assembly.** It is hoped that Andrew Selous MP can attend. Thursday, April 16th to be confirmed. Cllr Levy will organise food and Cllr Parry beverages. **DL; PP; Clerk**

10. CHALGRAVE COMMUNITY EMERGENCY PLAN

Contacts to be included in the Chalgrave News.«AddressBlock»

11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1054	Lesley Smith	Clerk's salary + expenses; Dec '19 & Jan '20	426.70
		Total	426.70

- b) **Bank Statements; 03/01/2020**

- i. Current Account: £7,567.32
- ii. Reserve account: £5,769.92

12. HIGHWAYS ISSUES

- a) **Road Traffic Accident at 1 Home Farm.** Another incident occurred on January 19th, 2020, where a car failed to make the bend at this location causing damage to the property. The PC **agreed** to ask HW for chevrons or reflective signs to be installed on the bend. **Clerk**
- b) **Church Lane: Potholes.** Both Cllr Parry and the clerk have contacted HW several times about the deteriorating condition of Church Lane. The road is scheduled for repair but HW is unable to give a date for the work to be done. Ongoing.
- c) **The Meadows.** The tarmac around a manhole cover almost opposite The Meadows has been reported but has not been repaired yet. Ongoing.
- d) **Pond Farm.** The caution sign for the bend near Pond Farm has been knocked over. Clerk to report. **Clerk**
- e) **Featherbed Lane: Pothole** on bend. Report. **Clerk**
- f) **Street Lamps.**
- i. Lamp near The Grange, Hockliffe Road has been repaired
 - ii. Cllr Green will follow up the lamp near 72 Wingfield Road, Tebworth **KG**
- g) **Speed Sign: Hockliffe Road.** The sign no longer works. Ask for a new sign like the one on Toddington Road. **Clerk**
- h) **Parking on Corner of Toddington Road and Wingfield Road.** This continues to be a problem, severely restricting visibility at this junction. The PC is looking into installing double yellow lines at this location. Cllr Green expressed his objection to having double yellow lines. Awaiting response from HW. Cllr Parry will keep putting notes on the offending cars. **PP**
- i) **Parking on Footway: Toddington Road.** Cars have been parking on the footway leaving very little room for pedestrians to use. Cllr Parry will talk to the vehicles' owners if he sees them. Otherwise he will leave a notice on their cars. **PP**

13. COMMITTEE REPORTS

- a) **Pond.**
Cllr Day is meeting with Barbara Jackson on January 22nd to plan a maintenance programme. Cllr Parry will also attend. **JD; BJ; PP**

- b) **Planning**

- i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
19/02342	Ivy Farm barns	Replacement of agricultural building to 3	Object: concerned about access road; more development in	To be decided

		dwelling, 1 ancillary accommodation, garages and vehicular access.	Tebworth; request removal of permitted development rights should application be granted; development on ridge and furrow.	
19/02799	Land off Parkview Lane	Appearance of dwelling and landscaping	No future building on the 'garden' which was formerly agricultural land	To be decided
19/02386	The Old Vicarage, 1 Chalgrave Road, Tebworth	Replace fireplaces. Erection of boundary fence and metal gate	No objections	Granted
19/03728	Buttercup Farm, Hockliffe Road, Tebworth	Demolition of garage & construction of a detached dwelling	Within conservation area. Does the proposal comply with CBC's infill policy?	To be decided
19/03654/PCB	St Mary's Close, Tebworth	Payphone Kiosk removal	No objections	Consultation period. To be decided
19/03743	24A The Lane, Tebworth	Single storey rear extension	No objections	Granted
19/04131	43 The Lane, Tebworth	Loft conversion and dormer windows	No objections	To be decided

- ii. Cllr Levy said that CBC Planning were overloaded at the moment so decisions about applications are being delayed.
- iii. Cllr Green asked if the conditions for Lane Farm stipulated chequered brickwork for the front elevation similar to the original building. It was confirmed at the meeting that the proposed plans showed this detail.

c) Speed Watch

Cllr Warburton asked if more Speed Watches could be carried out on Tebworth Road. Cllr Levy will ask Mike Wells. **DL**

d) Rights of Way (ROW)

- i. Volunteers are still helping to put up way markers
- ii. Cllr Green is redoing the ROW map. He said that CBC has been very helpful **KG**
- iii. Cllr Green is going to talk to two landowners about the possibility of creating permissive ROW near Toddington Road so people do not have to walk on the road. **KG**

e) Website

No report this month.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly

15. DATE AND TIME OF NEXT MEETING

Tuesday, February 18th, 2020 at 7.30pm.

Meeting closed at 21.08

Signed by Chairman..... Date.....