

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, APRIL 16th, 2019** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM MARCH 21st, 2019 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2019 CORRESPONDENCE
10. MARCH/APRIL 2019 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Thursday, March 21st, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Phil Parry; Cllr Paul Whitton; Ward Councillor Mark Versallion; Lesley Smith-Clerk.

Public present: 0

Committees

Planning	Cllr Levy-Chair 07931408697			
Footpaths	Cllr Green-Chair 874107	Cllr Levy 07931408697		Cllr Warburton 07941624419
Website	Cllr Green 874107	Cllr Warburton 07941624419		
Speed Watch	Mike Wells-Chair 877098	Cllr Levy 07931408697		

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

1. APOLOGIES FOR ABSENCE

Cllr Peter Warburton

2. MINUTES OF FEBRUARY 26th, 2019 MEETING

The minutes of the February 26th, 2019 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Police and Crime Commissioner (PCC).** Notification plus press release that the PCC has announced additional Community PCs across the county. There will also be a new Neighbourhood Intervention Team which moves around the county to stamp out a key crime issue at neighbourhood level. In correspondence.
- b) **Police and Crime Commissioner.** March newsletter in correspondence.
- c) **Beds Alert: Ways to Report.** 999; 101; <https://www.bedfordshire.police.uk/report/Report> Anonymous information can be submitted to CrimeStoppers: either via their website <https://crimestoppers-uk.org/> or by calling 0800 555 111.

5. REPORT FROM WARD COUNCILLOR VERSALLION

Cllr Versallion gave his apologies for not being able to attend the last two meetings. He confirmed that he will be at the Parish Assembly although he will be late as he has to attend a full Central Beds Council meeting on the same night.

- a) **Local Plan.** The public hearings will be in May and Cllr Versallion is encouraging everyone to attend. He said they were important in deciding where all the new housing should go. Sites are also needed for Gypsy and Travellers' sites as they are lacking at the moment.
- b) **Gypsy and Travellers' Sites.** There was a well-attended meeting at CBC on February 22nd about Gypsy and Travellers' sites. Everyone is encouraged to report unauthorised sites on 101.
- c) **Council Tax** has gone up by 1%.
- d) **Traffic through Hockliffe** is still bad. Highways England is looking into it.
- e) **Queen's Head Pub.** Cllr Versallion supports the PC's applications to make both the pub and pub garden a Community Asset and will notify the Partnerships and Community Engagement Team at CBC to that effect.

6. CHURCH REPORT

No report this month.

7. MATTERS ARISING FROM FEBRUARY 26th, 2018 MINUTES

- a) **CBC Highways: Speed Limit Change to 20mph through Tebworth.** Cllr Parry will speak to Toddington Parish Council about the new sign on the approach into Toddington from the M1 direction. **PP**
- b) **Houghton Regis Town Council.** Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss the problem of fly tipping. Cllrs to arrange a meeting. Ongoing. **PP; PW**
- c) **Stealthcam/CCTV Sign.** A site needs to be chosen for the sign. Cllrs Ludgate and Whitton will investigate. Ongoing. **KL; PW**
- d) **Queen's Head Pub.** The clerk has applied for the garden to be made a Community Asset as well as the pub and carpark. Ongoing. See 5e) **Clerk**
- e) **Swift Boxes.** With reference to a recent edition of the Wildlife Trusts' recent newsletter Cllr Levy suggested asking if we could install some Swift boxes at Chalgrave Churchyard. The church has been contacted. Awaiting reply.
- f) **Arrangements for The Parish Assembly. Thursday April 18th, 2019.** In progress. **DL; PP; Clerk**
- g) **Toddington Road Notice Board.** Cllr Green has contacted Mike Finch to find out if he can carry out the repair and to give the PC a quote. Clerk to Follow up. Ongoing. **Clerk**

8. POINTS RAISED on JANUARY/FEBRUARY 2019 CORRESPONDENCE

None this month

9. FEBRUARY/MARCH 2019 CORRESPONDENCE RECEIVED

- a) **London Green Belt Council.** Minutes of March 6th, 2019 Meeting in correspondence.
- b) **National Audit Office Report.** Planning for New Homes issued on February 8th, 2019. In correspondence.
- c) **Came and Company.** Risk Presentation prior to insurance policy renewal. To be completed. **Clerk**
- d) **CPRE.** Invitation to the AGM on April 24th, 2019 in Shefford. In correspondence.
- e) **CPRE. Oxford-Cambridge Development Plans.** A public poll shows that 75% of Bedfordshire residents believe the plans will damage the local countryside and environment. In correspondence.

10. TEBWORTH POND

The PC was notified today that both parties have agreed to settle. Clerk to notify the Tribunals Service. **Clerk**

11. CHALGRAVE COMMUNITY EMERGENCY PLAN

The plan is now complete. Clerk to ask the Chalgrave News to publish the contact details of the Emergency Team. **Clerk**

12. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1140	Community Heartbeat Trust	Defibrillator pads	45.60
1141	Lesley Smith	Clerk's salary plus expenses; Feb/March '19	422.30
1142	Paul Whitton	Car Park fees: On PC business	9.00
1143	Chalgrave Memorial Hall	Hall hire; April 2018-March 2019	229.50
1144	HMRC	Clerk's PAYE; 3 rd and 4 th quarters	173.00
		Total	879.40

- b) **End of Year Accounts 2019** were approved by the PC.

13. HIGHWAYS ISSUES

- a) **Roundabout at Lords Hill/Link Road.** The PC has received an email from Highways England regarding its query about the lane markings at this roundabout. The PC agreed to write a letter to Highways England to complain that they have been aware of the issues at this roundabout for some time but only now are considering potential changes to the road markings. **Clerk**
- b) **Gulleys.** The gulleys have been cleared. However there is doubt that the one opposite Sign of the Times was included. Cllr Day will check. **JD**
- c) **Lamp opposite Heath Farm, Wingfield.** Report faulty lamp to HW again. **Clerk**
- d) **Lamp outside 2 Hockliffe Road** is out. HW has been notified.

14. COMMITTEE REPORTS

a) Planning

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
18/04553	North Star Cottage, Watling St, Hockliffe	Demolition of buildings/structures; retention of pallet operation & expansion of the operation's facilities	Revise to no objections	To be decided
19/00101	53 Wingfield Road, Tebworth	Demolition of existing outbuilding, and rebuild 4m single storey rear extension.	No objections	To be decided

- ii. Lane Farm. There has been a complaint that a wall has been demolished and rebuilt in the wrong place. Cllr Green will investigate. **KG**

b) Speed Watch

- i. Two Speed Watches were carried out in February.

c) Footpaths

Brian Harwood from CBC has surveyed some of the footpaths and Cllr Green would like to write to him to thank him for his help. Cllr Green will draft a letter. Ongoing **KG**

d) Website

Mr Simon Gatward has agreed to be the contact for the website.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

16. DATE AND TIME OF NEXT MEETING

Tuesday, April 16th, 2019 at 7.30pm.

Meeting closed at 21.40

Signed by Chairman.....

Date.....