

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **THURSDAY, MARCH 21<sup>st</sup>, 2019** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. MINUTES OF PREVIOUS MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 26<sup>th</sup>, 2019 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2019 CORRESPONDENCE
10. FEBRUARY/MARCH 2019 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. EMERGENCY PLAN
13. ACCOUNTS-a) Cheques for Signature b) End of Year Accounts
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, February 26<sup>th</sup>, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Paul Whitton; Cllr Peter Warburton; Lesley Smith-Clerk.

**Also Present:** Mr Kevin McBride-Direct Pallets Ltd; Mrs Barbara Jackson-Emergency Plan Coordinator.

**Public present:** 1

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair 07931408697			
<b>Footpaths</b>	Cllr Green-Chair 874107	Cllr Levy 07931408697		Cllr Warburton 07941624419
<b>Website</b>	Cllr Green 874107	Cllr Warburton 07941624419		
<b>Speed Watch</b>	Mike Wells-Chair 877098	Cllr Levy 07931408697		

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

#### **1. APOLOGIES FOR ABSENCE**

Cllr Phil Parry; Ward Councillor Mark Versallion

*Cllr Green chaired this evening's meeting.*

#### **2. MINUTES OF JANUARY 15<sup>th</sup>, 2019 MEETING**

The minutes of the January 15<sup>th</sup>, 2019 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. PRESENTATION by KEVIN McBRIDE-DIRECT PALLETS Ltd**

Mr McBride explained why the business had relocated from Dunstable. It employs 60 people at the moment. Chalgrave PC had expressed concerns about the impact the lorry movements may have on the A5. Highways England has been consulted and they have approved the site's entry and exit arrangements for vehicles. When asked Mr McBride said there were approximately 30 lorry movements a day. The PC agreed this was a relatively small number compared to the amount of traffic using the A5. Mr McBride also showed the plans for the landscaping of the site. The PC agreed to contact the CBC Planning Officer to say it had no objections to the proposed development at the site.

**Clerk**

#### **5. POLICE MATTERS**

- a) **Crime Report.** 3 crimes reported in December 2018. Criminal damage and arson x 2. Currently under investigation. Vehicle crime x 1. Investigation complete. No suspect identified. All on Tebworth Road near the A5 junction.
- b) **Police and Crime Commissioner (PCC).** Letter to parish councils to explain the current state of policing in Bedfordshire. It includes a request to consider funding a PCSO in our local area. After discussion **Cllr Day proposed, seconded by Cllr Ludgate** that the Pcc responds to say that we are not a rich parish and the same service should be available to all. **All agreed.** PCC's letter n correspondence. **Clerk**
- c) **Police and Crime Commissioner.** February newsletter in correspondence.
- d) **Police and Crime Commissioner.** Amendment to the PCC's February newsletter in correspondence.
- e) **Bedfordshire Police.** Cllr Ludgate attended the Priority Setting Meeting at Dunstable Police Station on January 28<sup>th</sup>, 2019. He said that the priorities will be Travellers' sites and drugs. He put the crime statistics for Houghton Regis into correspondence.

#### **6. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

## **7. CHURCH REPORT**

No report this month.

## **8. MATTERS ARISING FROM JANUARY 15<sup>th</sup>, 2018 MINUTES**

- a) **CBC Highways: Speed Limit Change to 20mph through Tebworth.** A resident attending the meeting said that traffic is still travelling fast through Tebworth. Cllr Green said that the 20mph limit is advisory so there is little the PC can do. He reported that the sign outside The Grange had disappeared but it will be reinstalled close by. Cllr Green has also asked CBC about relocating the 30mph sign which is currently on Hockliffe Road.
- b) **Houghton Regis Town Council.** Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss the problem of fly tipping. Cllrs to arrange a meeting. Ongoing. **PP; PW**
- c) **Stealthcam/CCTV Sign.** A site needs to be chosen for the sign. Cllrs Ludgate and Whitton will investigate. To discuss at the March meeting. Ongoing. **KL; PW**
- d) **Queen's Head Pub.** Clerk to apply for the garden to be made a Community Asset again. Ongoing. **Clerk**
- e) **Chalgrave Community Emergency Plan.** The plan is now complete. Barbara Jackson explained it was a rolling document. It would be updated as necessary and reviewed annually. Information will be published in the Chalgrave News and on the Chalgrave.org website. **BJ; Clerk**

## **9. POINTS RAISED on DECEMBER 2018/JANUARY 2019 CORRESPONDENCE**

With reference to a recent edition of the Wildlife Trusts' recent newsletter Cllr Levy suggested asking if we could install some Swift boxes at Chalgrave Churchyard. The PC **agreed**. Contact the church. **Clerk**

## **10. JANUARY/FEBRUARY 2019 CORRESPONDENCE RECEIVED**

- a) **CBC: Elections.** Notification that nomination papers will be available from March 4<sup>th</sup>, 2019. In correspondence.
- b) **CBC: Budget.** CBC has approved its budget. Council Tax will increase by 1%. This equates to 29p a week for an average Band D property in Central Bedfordshire. In correspondence.
- c) **Luton Council: Luton Airport Expansion.** London Luton Airport Ltd (LLAL) has announced its preferred option for the airport's expansion from 18 million to to 32 million passengers a year. In correspondence.
- d) **London Green Belt Council: Threat to Green Belt.** Report on the threat to London's Green Belt. In correspondence.
- e) **CBC: High-Tech Roads.** CBC is trialing the latest road and pavement surfaces, including a 3km stretch on the A421 into Milton Keynes. Information in correspondence.
- f) **CPRE: East West Rail.** Information that East West Rail has launched its consultation on the proposed corridors for the Bedford to Cambridge section. The consultation is available at <https://eastwestrail.co.uk/haveyoursay> Comments by March 11<sup>th</sup>, 2019. In correspondence.
- g) **NALC: Open Letter to Councillors.** In correspondence.
- h) **NHS: Dunstable Integrated Health and Care Hub.** Consultation on the proposals for the development of the hub. Comments by April 7<sup>th</sup>, 2019. Information in correspondence.
- i) **CBC: Ampthill Day Centre.** Newsletter in correspondence.
- j) **Public Sector Executive.** February/March 2019 magazine in correspondence.
- k) **Clerks and Councils Direct.** March 2019 magazine in correspondence.

## **11. ARRANGEMENTS FOR THE PARISH ASSEMBLY**

- a) **Food.** Cllr Levy will order. **DL**
- b) **Beverages.** Cllr Parry to purchase. **PP**
- c) **Invitees.** Clerk to invite representatives from local organisations. **Clerk**

## **12. TEBWORTH POND**

The PC is waiting for a response from the Respondent's solicitor regarding its open offer to settle, which addresses his concerns. In the meantime another mediation session arranged by the Tribunals Service may be possible.

## **13. TODDINGTON ROAD NOTICE BOARD**

Cllr Whitton explained what was necessary to repair the notice board. Cllr Green will look into who could carry out the repair. Ongoing. **Clerk**

**14. DOG BIN at CHALGRAVE MEMORIAL HALL**

Cllr Day asked if a dog bin could be installed at the hall as people were disposing dog waste in the hall’s black bin. The PC felt this was a matter for the Hall Committee to decide. Cllr Green will follow up with the committee.

**KG**

**15. ACCOUNTS**

- a) **Cheques for Signature.** None this month

**16. HIGHWAYS ISSUES**

- a) **Roundabout at Lords Hill/Link Road.** The lane markings were due to be altered in 2018. Follow up with Highways when this is going to happen. **Clerk**
- b) **Gulleys.** The blocked gully opposite The Grange, Hockliffe Tebworth has been cleared
- c) **Manhole Cover.** The pothole adjacent to the manhole cover opposite Blacksmith’s Cottage, Hockliffe Road has been repaired.
- d) **Lamp opposite Heath Farm, Wingfield.** Report faulty lamp to HW again. **Clerk**

**17. COMMITTEE REPORTS**

- a) **Planning**

- i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
18/04075	New Farm, Tebworth Road, Wingfield	Replacement stables that were destroyed by fire	No objections	Granted
18/04464; 18/04465/LB	The Plough, Wingfield	Replacement of rear additions with new larger rear extensions. Extension of existing bar	No objections	Application withdrawn
18/04553	North Star Cottage, Watling St, Hockliffe	Demolition of buildings/structures; retention of pallet operation & expansion of the operation’s facilities	Revise to no objections	To be decided
19/00101	53 Wingfield Road, Tebworth	Demolition of existing outbuilding, and rebuild 4m single storey rear extension.	No objections	To be decided

- b) **Speed Watch**

- i. Three Speed Watches were carried out in January.

- c) **Footpaths**

Brian Harwood from CBC has surveyed some of the footpaths and Cllr Green would like to write to him to thank him for his help. Cllr Green will draft a letter.

**KG**

- d) **Website**

Cllr Warburton has joined the Footpaths Committee.

**18. ITEMS FOR INCLUSION ON NEXT AGENDA**

End year accounts.

**19. DATE AND TIME OF NEXT MEETING**

Thursday, March 21<sup>st</sup>, 2019 at 7.30pm.

Meeting closed at 21.20

Signed by Chairman.....

Dated.....

