

# CHALGRAVE PARISH COUNCIL

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4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, FEBRUARY 26<sup>th</sup>, 2019** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. SPECIFIC DECLARATIONS OF INTEREST
4. PRESENTATION by KEVIN McBRIDE of DIRECT PALLETS LTD
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JANUARY 15<sup>th</sup>, 2019 MINUTES
9. POINTS RAISED from DECEMBER 2018/JANUARY 2019 CORRESPONDENCE
10. JANUARY/FEBRUARY 2019 CORRESPONDENCE RECEIVED
11. TO DISCUSS ARRANGEMENTS FOR the 2019 PARISH ASSEMBLY
12. TEBWORTH POND
13. TO DISCUSS REPAIR of TODDINGTON ROAD NOTICE BOARD
14. TO DISCUSS INSTALLING A DOG BIN AT THE MEMORIAL HALL
15. ACCOUNTS-a) Cheques for Signature
16. HIGHWAYS ISSUES
17. COMMITTEE REPORTS
18. ITEMS FOR INCLUSION ON THE NEXT AGENDA
19. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, January 15<sup>th</sup>, 2019 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Phil Parry; Cllr Paul Whitton; Lesley Smith-Clerk.

**Also Present:** Mr Steve Calder-Chalgrave Church

**Public present:** 2

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	07931408697		
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Levy	07931408697
<b>Website</b>	Cllr Green	874107		
<b>Speed Watch</b>	Mike Wells-Chair	877098	Cllr Levy	07931408697

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

#### **1. APOLOGIES FOR ABSENCE**

Cllr Peter Warburton; Ward Councillor Mark Versallion

#### **2. MINUTES OF DECEMBER 18<sup>th</sup>, 2018 MEETING**

The minutes of the December 18<sup>th</sup>, 2018 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

a) **Police and Crime Commissioner.** January newsletter in correspondence.

b) **Bedfordshire Police.**

i. Details of the Priority Setting Meeting to be held at Dunstable Police Station at 6.30pm on January 28<sup>th</sup>, 2019. In correspondence. Cllr Ludgate will attend. **KL**

ii. Annual Update from Chief Constable Jon Boutcher in correspondence

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. CHURCH REPORT from Steve Calder**

a) **PCC Meeting.** Cllr Parry attended the January 7<sup>th</sup>, 2019 meeting.

b) **Recent Events.**

- Midnight Mass on Christmas Eve was well attended.
- Crib service on Christmas Eve afternoon for those who could not attend Midnight Mass.

c) **Services**

- Normal Sunday service on January 20<sup>th</sup> at 9.30am.
- Christingle service on January 27<sup>th</sup> at 3.00pm. Christingle raises funds to help children facing Christmas alone and are unable to cope. All are welcome.

d) **Other News**

- The 10-week Chalgrave Alpha course will be held at Chalgrave Memorial Hall on Thursday evenings from May 9<sup>th</sup> at 7pm.

- Annual Ploughman's lunch on June 13<sup>th</sup>.
- Christmas Afternoon Tea on December 7<sup>th</sup>.

Finally Mr Calder thanked the PC for its continued support.

#### **7. TEBWORTH POND**

An agreement has almost been agreed and Cllr Parry updated the PC and the public present on the latest progress.

#### **8. MATTERS ARISING FROM DECEMBER 18<sup>th</sup>, 2018 MINUTES**

- CBC Highways: Speed Limit Change to 20mph through Tebworth.** The signs are being installed and other work carried out throughout this week.
- Houghton Regis Town Council.** Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss the problem of fly tipping. Cllrs to arrange a meeting. **PP; PW**
- Chalgrave Memorial Hall.** Hiring agreement form. Clerk to complete. **Clerk**
- Stealthcam.** The PC has bought a 'CCTV in operation' sign. Cllr Parry will look into a suitable location for it. In progress. **PP**
- Queen's Head Pub.** The pub is a Community Asset again after the previous listing expired in May 2018. It has recently been put up for leasehold sale. Ongoing.

#### **9. POINTS RAISED on NOVEMBER/DECEMBER 2018 CORRESPONDENCE**

Nothing this month.

#### **10. DECEMBER 2018/JANUARY 2019 CORRESPONDENCE RECEIVED**

- Tebworth Pond.** The PC has received a letter from a resident regarding the ongoing issue about the Pond. The clerk has acknowledged receipt.
- CBC: Budget Consultation.** Comments by January 29<sup>th</sup>, 2019. In correspondence.
- Bedfordshire Fire and Rescue Authority.** Budget and Council Tax 2019/20 consultation. Comments by January 25<sup>th</sup>, 2019. In correspondence.
- London Green Belt Council.** Government changes to the Local Housing Need were discussed at the recent LGBC AGM. LGBC has sent the PC CPRE's response to the consultation on local housing need, which closed on December 7<sup>th</sup>, 2018. In correspondence.
- CBC: Dial-a -Ride.** A new community transport service has been launched. Information in correspondence.
- Beds, Cambs, and Northants Wildlife Trust.** 2018 newsletter. In correspondence.
- BATPC: Bedfordshire Bugle.** January 2019 newsletter in correspondence.
- Clerks and Councils Direct.** January 2019 magazine in correspondence.
- Public Sector Executive.** December 2018/January 2019 magazine in correspondence.

#### **EMERGENCY PLAN**

The plan is almost complete. In progress.

**DL; Barbara Jackson**

#### **11. TODDINGTON ROAD NOTICE BOARD**

The notice board has worked loose in the ground. Cllr Whitton has had a look at it and he will investigate further. He said it may need new posts. Ongoing. **PW**

#### **12. ACCOUNTS**

- Cheques for Signature.** The following cheque has been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1138	Lesley Smith	Clerk's salary plus expenses; Dec '18/Jan '19	479.11
1139	London Green Belt Council	Annual subscription 2019	25.00
		<b>Total</b>	<b>504.11</b>

- Senior Citizens' Committee** has requested a grant for 2019. This will be considered at the May 2019 meeting.

#### **13. HIGHWAYS ISSUES**

- a) **Roundabout at Lords Hill/Link Road.** The lane markings were due to be altered in 2018. Follow up with Highways when this is going to happen. **Clerk**
- b) **Gulleys.** Report the blocked gully opposite The Grange, Hockliffe Tebworth to HW. **Clerk**
- c) **Manhole Cover.** There is a large pothole adjacent to the manhole cover opposite Blacksmith's Cottage, Hockliffe Road. Report to HW. **Clerk**
- d) **Lamp opposite Heath Farm, Wingfield.** Report faulty lamp to HW. **Clerk**
- e) **30mph Sign; Toddington Road.** Councillors agreed to ask HW for a new sign on Toddington Road. **Clerk**

**14. COMMITTEE REPORTS**

a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
18/04075	New Farm, Tebworth Road, Wingfield	Replacement stables that were destroyed by fire	No objections	To be decided
18/04464; 18/04465/LB	The Plough, Wingfield	Replacement of rear additions with new larger rear extensions. Extension of existing bar	No objections	To be decided
18/04553	North Star Cottage, Watling St, Hockliffe	Demolition of buildings/structures; retention of pallet operation & expansion of the operation's facilities	Object. Concerned about number of lorries entering & exiting the site	To be decided

- ii. **Direct Pallets Ltd: North Star Cottage, Watling Street, Hockliffe.** Kevin McBride of Direct Pallets Ltd will be attending the February PC meeting to explain the proposed development of the commercial site.

b) **Speed Watch**

- i. Speed Watch training for volunteers took place on January 4<sup>th</sup>, 2019
- ii. Two Speed Watches have been carried out this month.

c) **Footpaths**

Brian Harwood from CBC has surveyed some of the footpaths. Cllr Green is meeting with him on the evening of January 16<sup>th</sup>. **KG**

d) **Website**

The website provider has changed the way the system is administered. Simon Gatward has volunteered to check out and familiarise himself on the new processes and how it now works and has kindly agreed to give Cllr Green and Cllr Warburton training on the new processes. **KG**

**15. ITEMS FOR INCLUSION ON NEXT AGENDA**

Direct Pallets; Parish Assembly; Toddington Road notice board.

**16. DATE AND TIME OF NEXT MEETING**

Tuesday, February 19<sup>th</sup>, 2019 at 7.30pm.

Meeting closed at 20.29

Signed by Chairman.....

Dated.....