

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
CLERK TO THE COUNCIL  
Tel: 01525 874716  
email: chalgravepc@btinternet.com

4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, OCTOBER 2<sup>nd</sup>, 2018** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF SEPTEMBER 4<sup>th</sup>, 2018 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM SEPTEMBER 4<sup>th</sup>, 2018 MINUTES
9. POINTS RAISED from JULY/AUGUST/SEPTEMBER 2018 CORRESPONDENCE
10. SEPTEMBER/OCTOBER 2018 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Tuesday, September 4<sup>th</sup>, 2018 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Phil Parry; Cllr Peter Warburton; Cllr Paul Whitton; Ward Cllr Mark Versallion; Mr Steve Calder; Lesley Smith-Clerk.

**Public present:** 0

#### **Committees**

<b>Planning</b>	CllrLevy-Chair	07931408697		
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Levy	07931408697
<b>Website</b>	Cllr Green	874107		
<b>Speed Watch</b>	Mike Wells-Chair	877098	Cllr Levy	07931408697

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

#### **1. APOLOGIES FOR ABSENCE**

Cllr Jan Day

#### **2. MINUTES OF JULY 24<sup>th</sup>, 2018 MEETING**

The minutes of the July 24<sup>th</sup>, 2018 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. REPORT FROM WARD COUNCILLOR VERSALLION**

- a) **A5 at Hockliffe.** Highways England (HE) is reassessing the traffic flow through Hockliffe, which has recently increased significantly. HE may install Intelligent Sequencing traffic lights. Hockliffe Parish Council is seeking a commitment for a bypass but this could only be funded by building more houses in the locality.
- b) **Traffic through Tebworth.** Cllr Parry commented that there had been a significant decrease in traffic through Tebworth since the bypass opened. Cllr Levy added that some HGVs are coming through as there are no 7.5 tonne limit signs on the M1 at Jct 12. Cllr Versallion said he would email HE and CBC to make this point. **MV**
- c) **Gypsies and Travellers** continue to be an issue, especially for Stanbridge and Tilsworth. Cllr Whitton said that an encampment had set up on land off the A505 again. Cllr Versallion said he would arrange a site visit with himself, Cllrs Whitton or Ludgate and the CBC Gypsy and Traveller Unauthorised Encampment Officer. Cllr Versallion to notify the clerk with a provisional date. **MV**
- d) **Fly tipping.** Cllr Green asked if it was possible to install CCTV in the layby near Heath Farm on Tebworth Road. Cllr Whitton enquired if CCTV could be used as evidence in a fly tipping case. Cllr Versallion said yes but CBC would have to deal any recorded incident. Cllr Warburton reported that on August 31<sup>st</sup> a vandalised car had been left in this layby.
- e) **Reports to CBC.** Cllr Parry commented that it was sometimes difficult getting things done by CBC. An example was getting the grass cut at the junction of Chalgrave Road and the B5120 despite the PC reporting it several times. He pointed out that CBC would be responsible if there was an accident there.
- f) **Parking on the corner of Wingfield Road/Toddington Road.** Cllr Whitton mentioned the continuing problem with parking, which had caused an accident last Friday night. Cllr Versallion said to report this to CBC. He would be happy to help if he can. **Clerk**

#### **5. CHURCH REPORT from MR CALDER**

- a) **Chat and Chomp event** at Chalgrave Church on Saturday, September 8<sup>th</sup>. Ploughman's Lunch will be served between 12-2pm, then Cream Teas will be served between 2-4pm. Peter Freeman will be playing music from popular musicals. The last Chat and Chomp event was well attended and raised £171.

- b) **Disabled Friendly Toilet** installation is progressing and is due to be by September 12<sup>th</sup>, 2019 when All Saints Church will celebrate its 800<sup>th</sup> birthday (it is possible that 2020 is the true date; this is to be confirmed).
- c) **4pm Service with the Quintet Choir.** September 23<sup>rd</sup>, 2018 at Chalgrave Church with refreshments afterwards.
- d) **Church Tower Repair.** Work has been completed. Work on the vestry will shortly begin. Lights to the west wall have also been approved in order to give adequate light for evening service car parking in the grounds of the church. Approval has also been granted for a new noticeboard to be erected.

## 6. **POLICE MATTERS**

- a) **Crime figures.** No crime figures are available for June and July 2018. Clerk to chase. **Clerk**
- b) **Detection Rates.** At the July meeting Cllr Green commented that detection rates are very low at 9%. Cllr Parry replied that Bedfordshire is lacking resources. A letter was sent to the Police and Crime Commissioner (PCC) to express concern. No response yet. Clerk to follow up. **Clerk**

## 7. **MATTERS ARISING FROM JULY 24<sup>TH</sup>, 2018 MINUTES**

- a) **Emergency Planning.** The PC held an informal Emergency Plan meeting in August and a list of actions was drawn up. Actions to be completed for the October PC meeting. **All**
- b) **CBC Highways: Proposed Speed Limit Changes in Tebworth.** At the April 11<sup>th</sup> 2018 Traffic Management meeting CBC decided to defer introducing a 40mph speed limit on Toddington and Hockliffe Roads and introducing a 20mph limit through Tebworth until the adoption of a new Speed Management Strategy. Cllr Parry will follow up. **PP**
- c) **Houghton Regis Town Council.** Request to join forces with HR Town Council to put pressure on CBC to tackle fly tipping more efficiently. Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss. HRTC has been contacted to arrange a meeting. Awaiting response. **PP; PW**
- d) **Chalgrave Memorial Hall.** Hiring agreement form. Clerk to complete. **Clerk**
- e) **Rural Services Network.** The PC asked Andrew Selous MP if he would formally raise, on the PC's behalf, that rural affairs be transferred to the Department of Housing, Communities and Local Government. Mr Selous's response is in correspondence.
- f) **NALC: 2018 Model Standing Orders.** Clerk to amend old Standing Orders if necessary. Ongoing. **Clerk**
- g) **CPRE Fieldwork.** The PC wrote to CBC to stress the need for affordable housing and the need to close the loophole which allows developers to cut the number of affordable homes in rural areas. Andrew Davies, Assistant Director Development & Infrastructure CBC, has responded. In correspondence. The PC sent Mr Davies' response to Andrew Selous for his opinion. His response is in correspondence.
- h) **Parking at the Junction of Wingfield Road and Toddington Road** continues to be a problem. Cllr Parry will do another notice for the cars. Clerk will contact CBC to see what it can do. **PP; Clerk**
- i) **Parking on The Lane.** Cars are parking near the triangle and not leaving enough room for farm vehicles and emergency vehicles. Cllr Green had previously suggested a way to solve the problem, which to PC discussed. Cllr Warburton said there was a need for off-road parking but this is unlikely due to lack of available ground. Ongoing.
- j) **Tebworth Tots Group.** The PC has given the group a donation of £136 to pay for two month's hall hire.
- k) **WW1 Beacons of Light.** Rev. Linda Washington has 10 'Silent Soldiers'. Cllr Parry will ask her if the PC can have one for Chalgrave. Ongoing. **PP**
- l) **MAGPAS Air** Ambulance recently requested a donation. After discussion the PC decided to donate to local organisations only.
- m) **London Luton Airport and CBC.** Cllr Parry has responded to the consultation on behalf of the PC.
- n) **NALC: Bye Laws on Sites of Special Scientific Interest.** Cllr Green has responded to the consultation on behalf of the PC. He told the PC that there was nothing on the issue of fracking. He also contacted NALC and BATPC about them providing guidance on responding to consultations like CPRE does. He will draft a letter to send to NALC and BATPC. **KG**
- o) **Stealthcam.** A resident has emailed the PC and suggested that the PC invests in some of these cameras to deter fly tippers. The PC has asked the resident to find out more information. Clerk to follow up. Cllr Levy suggested a site visit to where the camera could be installed. Cllr Warburton asked whether it was worth asking CBC if they could use evidence from the camera. Ongoing. **Clerk**

## 8. POINTS RAISED on JUNE/JULY 2018 CORRESPONDENCE

Discussed in items 7 l) and 7 o).

## 9. JULY/AUGUST/SEPTEMBER 2018 CORRESPONDENCE RECEIVED

- a) **Highways England: M1 Jct 13-16 Smart Motorway Programme.** Information on dates and times of overnight closures and diversion routes. In correspondence.
- b) **CBC: Leisures Centres Survey.** Survey closes on September 16<sup>th</sup>, 2018. The survey can be accessed at [www.centralbedfordshire.gov.uk/consultations](http://www.centralbedfordshire.gov.uk/consultations). Cllr Parry will respond on behalf of the PC. In correspondence. **PP**
- c) **CPRE: HRN 1-CBC Land Banking.**
- CPRE article implying that CBC is complicit in large scale land-banking. In correspondence.
  - Article referring to correspondence between CPRE and CBC regarding land-banking and delays in commencing development of new houses at the HRN 1 site. In correspondence.
- d) **CPRE: National Planning Policy Framework (NPPF).** Criticism of the revised NPPF in correspondence.
- e) **Guardian Article on NPPF.** September 4<sup>th</sup> article about the government facing a legal challenge on its planning policy. In correspondence.
- f) **Rural Services Network Article-No Solution to Housing Crisis.** In correspondence.
- g) **BATPC: Bedfordshire Bugle.** September 2018 newsletter in correspondence.
- h) **London Luton Airport.** August 2018 Inform Newsletter in correspondence.
- i) **CPRE**
- Fieldwork. Summer 2018 magazine in correspondence.
  - Bedfordshire Matters. Summer 2018 magazine in correspondence.
  - Countryside Voice. Summer 2018 magazine in correspondence.
- j) **Public Sector Executive.** Magazine in correspondence.

## 10. TEBWORTH POND

The date for the Tribunals Service mediation meeting is November 13<sup>th</sup>, 2018. The purpose of the mediation is to try to reach an agreement between the Parish Council and a resident who had originally objected to the Parish Council's application to Land Registry for ownership of the pond on the grounds of privacy but subsequently claimed ownership of part of the pond himself. At the time of its application the Parish Council put forward proposals that addressed the resident's original concern about privacy and the Parish Council thought an agreement had been reached. Ongoing.

## 11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1127	Laura Fisher	Donation to Tebworth Tots	136.00
1128	Phil Parry	Community Award shield	8.34
1129	Ladywell Accountancy Services	PAYE service 2018-19	36.00
1130	BATPC	New Councillor training for Cllr Warburton	25.00
		<b>Total</b>	<b>205.34</b>

- b) **Millennium and Community Award Shields.** The shields need the engraving updated. PC agreed to fund. **PP**

## 12. HIGHWAYS ISSUES

- a) **Grass Verge opposite 72 Wingfield Road.** Trees growing in the verge on the bend opposite 72 Wingfield Road are reducing visibility so that oncoming traffic cannot be seen. Clerk to contact CBC, copy to Cllr Versallion, requesting that the trees be cut back or removed. **Clerk**
- b) **Grass Cutting.** The PC has contacted HW on several occasions requesting the long grass to be cut back to the fence at Chalgrave Road and Tebworth Road junctions with Lords Hill. There have been several complaints about the lack of visibility at these junctions. The PC is aware that the traffic has increased since the bypass opened and that there have been some near misses with traffic trying to pull out of the junctions. Clerk to chase again. **Clerk**
- c) **Litter.** Cllr Warburton commented that there was a lot of roadside litter and asked when the litter collections take place. In the past it was on alternate Thursdays. The clerk will contact CBC to see if this is still the case. He also said that there was a good deal of McDonalds litter. Clerk to contact McDonalds and ask them to carry out a litter pick. **Clerk**

- d) **Blocked Drains.** Cllr Green has reported a drain outside Mulberry Lodge and one outside 28 Toddington Road. He has been told that they will be cleared as part of the general gulley clearing programme. These still have not been done. Clerk to report again. Ongoing. **Clerk**

### 13. COMMITTEE REPORTS

#### a) Planning

##### i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
17/05314	Church Cottage, Chalgrave	Single storey extension to the side of the property (Retrospective)	Object. Had this been included in the original application it would have been refused	To be decided.
18/01915/OUT	Land off Parkview Lane, Tebworth	Demolition of existing stables & construction of 2-3 bedroom bungalow with off-street parking.	Object. Inappropriate development within the GB. This site has been developed extensively in recent years therefore the PC requests no more permitted development. Concern about access for Parkview residents whilst work is carried out.	Application withdrawn

- ii. College Farm, Chalgrave. Cllr Whitton will investigate whether the new building is outside of the original footprint. **PW**
- iii. Lane Farm, Tebworth. The Case Officer has confirmed that buildings are being re-thatched two buildings will be re-thatched.

#### b) Footpaths

- i. Cllr Green said that the Footpaths Committee had two more volunteers but more were needed.
- ii. The Footpaths Officer, Michelle Flynn and Cllr Green walked the footpaths recently. Cllr Green is waiting for her to send the list of problems to him.

#### c) Speed Watch

Three Speed Watches will be carried out this week.

#### d) Website

Cllr Green needs more help with the website. Mike Wells will cover events in Wingfield.

### 14. ITEMS FOR INCLUSION ON NEXT AGENDA

None at present.

### 15. DATE AND TIME OF NEXT MEETING

Tuesday, October 2<sup>nd</sup>, 2018 at 7.30pm.

Apologies in advance from Cllr Levy.

Meeting closed at 21.29

Signed by Chairman.....

Dated.....

