

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, DECEMBER 18th, 2018** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF NOVEMBER 20th, 2018 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM NOVEMBER 20th, 2018 MINUTES
9. POINTS RAISED from SEPTEMBER/OCTOBER/NOVEMBER 2018
CORRESPONDENCE
10. NOVEMBER/DECEMBER 2018 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. TO DISCUSS REPAIR of TODDINGTON ROAD NOTICE BOARD
13. ACCOUNTS-a) Cheques for Signature
14. TO AGREE THE PRECEPT FOR 2019/2020
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, November 20th, 2018 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr Jan Day; Cllr Ken Green; Cllr Debbie Levy; Cllr Kevin Ludgate; Cllr Phil Parry; Cllr Peter Warburton; Cllr Paul Whitton; Lesley Smith-Clerk.

Also Present: Rev Linda Washington

Public present: 0

Committees

Planning	Cllr Levy-Chair	07931408697		
Footpaths	Cllr Green-Chair	874107	Cllr Levy	07931408697
Website	Cllr Green	874107		
Speed Watch	Mike Wells-Chair	877098	Cllr Levy	07931408697

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

1. APOLOGIES FOR ABSENCE

Ward Cllr Mark Versallion

2. MINUTES OF OCTOBER 2nd, 2018 MEETING

The minutes of the October 2nd, 2018 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

a) Crime figures.

<u>Date and Time</u>	<u>Location</u>	<u>Incident</u>	<u>Police Action</u>
9/10/2018	Wingfield Road, Tebworth	Theft from a motor vehicle	No details available
11/10/2018	Wingfield Road, Tebworth	Theft from a motor vehicle	No details available
9/10/2018	Woodlands, Tebworth	Interference with a motor vehicle	No details available
18/10/2018	Chalgrave	Burglary-Business & community x 2	No details available
18/10/2018	Chalgrave	Burglary-Residential; non-dwelling	No details available

b) Bobby Scheme. Details of the scheme in correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month

6. CHURCH REPORT from Rev Washington

a) Remembrance Service took place on Sunday, November 11th, 2018.

b) Toilet is due to be installed in February 2019

c) Calendar for Chalgrave Church-December 2018

- i. Cream Teas; December 1st
- ii. Carols by Candlelight; December 15th at 7pm
- iii. Crib Service; December 24th
- iv. Midnight Mass; December 24th.

d) New Services. Rev Washington is introducing an afternoon service in December, which will be less formal than the current services. A Loving Memory Service has also been held with more planned for next year.

- e) **Links.** Rev Washington asked for more links to people within the parish, potentially to set up support groups e.g. a bereavement group. She mentioned that the Messy Church was growing and numbers attending church were gradually growing.
- f) **Shrove Tuesday.** Cllr Green asked about a tradition held in Toddington where children climb Conger Hill as the bell tolls in St George's Church just before noon. They lie down on the grass and listen for the Witch making her pancakes inside the hill.
- g) **Family Mission Worker.** Rev Washington wants to employ a Family Mission Worker to make links with families. Funding is being investigated. Cllr Parry told her to ask if the PC could do anything.
- h) **All Saints Anniversary.** Cllr Warburton asked when the 800th anniversary of the church was. Rev Washington said it was either next year or 2020.

7. MATTERS ARISING FROM OCTOBER 2nd, 2018 MINUTES

- a) **PC Maden-Speeding.** PC Maden is based at Leighton Buzzard Community Police and Fire Station and is our single point of contact. He had asked about speeding at the October meeting. He attended a Speed Watch which took place the next morning.
- b) **Emergency Planning.** There will be a meeting soon to finalise the plan. In progress. **All**
- c) **CBC Highways: Speed Limit Change to 20mph through Tebworth.** The contractor has the order and they are currently trying to programme. Ongoing.
- d) **Houghton Regis Town Council.** Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss the problem of fly tipping. Cllrs to arrange a meeting. **PP; PW**
- e) **Chalgrave Memorial Hall.** Hiring agreement form. Clerk to complete. **Clerk**
- f) **Stealthcam.** After discussion the PC agreed to buy a 'CCTV in operation' sign costing £52.61 **Clerk**

8. POINTS RAISED on JULY/AUGUST/SEPTEMBER/OCTOBER 2018 CORRESPONDENCE

None.

9. OCTOBER/NOVEMBER 2018 CORRESPONDENCE RECEIVED

- a) **CBC: Community Governance Review Consultation, Part 2.** List of changes proposed as a result of the consultation part 1. In correspondence.
- b) **CBC: Empty Homes.** People are being encouraged to report empty homes in an effort to bring them back into use. In correspondence.
- c) **Queen's Head Pub.** The PC has applied for the Queen's Head to be made a Community Asset again after the previous listing expired in May 2018.
- d) **CBC: Town and Parish Councils Conference-November 8th, 2018.** Cllr Green attended. He said that:
 - i. CBC were going to ensure that the number of doctors and nurses would increase.
 - ii. Cllr Green suggested that CBC take back some services, which may improve as a result.
 - iii. CBC can take over empty homes, refurbish and hand back to the owner. CBC is aware of 16 Tebworth Road, which is currently a probate case, and an officer is dealing with it.
 - iv. A contested election in 2019 could cost £3,000-£5,000. Cllr Green suggested that the cost should be pro rata depending on the size of the parish.
 - v. A summary of the conference is on the CBC website.
- e) **London Green Belt Council.** Minutes of the November 22nd, 2017 AGM in correspondence.
- f) **CBC: Chairman's Civic Service-March 10th, 2019.** Invitation to attend in correspondence.
- g) **CPRE.** Lunch and/or drinks invitation on December 20th, 2018, 12pm, at The Ship in Bedford. In correspondence.
- h) **AdviceCentral** is mainly funded by CBC. Information about AdviceCentral's services, which introduce Central Beds residents to relevant organisations and charities. In correspondence.
- i) **Guide Dogs.** Introduction to Guide Dogs in Hertfordshire and Siobhan Meade-Engagement Officer. In correspondence.
- j) **Clerks and Councils Direct.** November 2018 magazine in correspondence.
- k) **Public Sector Executive.** Magazine in correspondence
- l) **London Luton Airport Transform.** Autumn 2018 magazine in correspondence.
- m) **CPRE: Countryside Voice.** Winter 2018 magazine in correspondence.
- n) **CPRE: Fieldwork.** Winter 2018 magazine in correspondence.
- o) **War Memorials Trust Bulletin.** November magazine in correspondence.

10. TEBWORTH POND

Mediation took place on November 13th, 2018. The PC has subsequently received a letter from the Respondent's solicitor. The PC is considering its response.

11. ACCOUNTS

- a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1133	HMRC	Clerk's PAYE 3 rd quarter	86.40
1134	HMRC	Clerk's PAYE 2 nd quarter	186.60
1135	Chalgrave Memorial Hall	Poppy Day Wreath	17.00
1136	Lesley Smith	Salary + Expenses Aug/Sept 2018	413.85
		Total	703.85

12. HIGHWAYS ISSUES

- a) **Work around the Parish.** Cllr Parry and the clerk met with the Principal Highways Officer Area 2 on November 19th. Having discussed all the work the PC had requested to be done he said that he hoped to have completed it all by the end of the fiscal year. However the verge opposite 72 Wingfield Road would not be cleared of the trees unless their branches overhung the road. Cllr Green suggested requesting the owner of the piece of land on the corner to cut back the trees and bushes. No decision made.
- b) **St Mary's Close.** Cllr Day reported that the concrete bollards at the corner of the close were broken and causing a tripping hazard. Report to HW. **Clerk**
- c) **Blocked Drain.** The gully at the end of Parkview Lane is blocked. Report to HW. **Clerk**
- d) **Litter.** Cllr Warburton commented that there seems to be less roadside litter about now. Cllr Green said he had spoken to the litter collectors and cover areas when told to do so by their management. He added that they had done a good job.

13. COMMITTEE REPORTS

- a) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
18/03208/OUT	Land off Parkview Lane, Tebworth	Demolition of existing stables & construction of 2-3 bedroom bungalow with off-street parking. Revised application	Object. Inappropriate development within the GB. This site has been developed extensively in recent years therefore the PC requests no more permitted development. Concern about access for Parkview residents whilst work is carried out.	Granted

- ii. **A5 Salvage, Watling Street, Hockliffe.** A planning enforcement notice has been created for alleged unauthorised storage of pallets and erection of two structures. An investigation is due to take place.

- b) **Footpaths**

- i. Two more Heritage Trail signs have been put up.
- ii. Mr Brian Harwood has surveyed some of the footpaths and he is planning to organise Ramblers to carry out some work.
- iii. A local couple have offered to cut down growth on some of the footpaths and make a note of any work that needs doing.

- c) **Speed Watch**

Three Speed Watches have been carried out this month. Another person has volunteered to join the team.

- d) **Website**

Cllr Green needs help with the website e.g. updating local events. Cllr Warburton has volunteered to help.

14. ITEMS FOR INCLUSION ON NEXT AGENDA

Precept; Toddington Road notice board

15. DATE AND TIME OF NEXT MEETING

Tuesday, December 18th, 2018 at 7.30pm.

Meeting closed at 20.38

Signed by Chairman.....

Dated.....