

# CHALGRAVE PARISH COUNCIL

MRS. L. J. SMITH  
CLERK TO THE COUNCIL  
Tel: 01525 874716  
email: chalgravepc@btinternet.com

4 HOME FARM  
TEBWORTH  
LEIGHTON BUZZARD  
BEDFORDSHIRE LU7 9QD

**THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, SEPTEMBER 4<sup>TH</sup>, 2018** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

## **AGENDA**

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF JULY 24<sup>th</sup>, 2018 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM JULY 24<sup>th</sup>, 2018 MINUTES
9. POINTS RAISED from JUNE/JULY 2018 CORRESPONDENCE
10. JULY/AUGUST/SEPTEMBER 2018 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. TO DISCUSS PURCHASE of 'SILENT SOLDIERS'.
13. ACCOUNTS-a) Cheques for Signature
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

**MINUTES** of the meeting of Chalgrave Parish Council held on Monday, July 24<sup>th</sup>, 2018 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

**Present:** Cllr Jan Day; Cllr. Ken Green; Cllr D Levy; Cllr P Parry; Cllr P Warburton; Cllr P Whitton; Lesley Smith-Clerk.

**Public present:** 0

#### **Committees**

<b>Planning</b>	Cllr Levy-Chair	877149		
<b>Footpaths</b>	Cllr Green-Chair	874107	Cllr Levy	877149
<b>Website</b>	Cllr Green	874107		
<b>Speed Watch</b>	Mike Wells-Chair	877098	Cllr Levy	877149

#### **Responsibilities**

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

#### **1. APOLOGIES FOR ABSENCE**

Cllr. Kevin Ludgate.

Cllr Parry welcomed Cllr Warburton on to the Parish Council. Cllr Warburton then said a few words.

#### **2. MINUTES OF JUNE 18<sup>th</sup>, 2018 MEETING**

The minutes of the June 18<sup>th</sup>, 2018 meeting were approved and signed as correct by the chairman.

#### **3. SPECIFIC DECLARATIONS OF INTEREST**

None.

#### **4. POLICE MATTERS**

- a) **Crime figures.** No crime figures are available for June 2018. Clerk to chase. **Clerk**
- b) **Detection Rates.** Cllr Green commented that detection rates are very low at 9%. Cllr Parry replied that Bedfordshire is lacking resources. **Cllr Green proposed** that the PC writes to the Police and Crime Commissioner (PCC), **seconded by Cllr Parry**, to express concern. **All agreed.** **Clerk**
- c) **PCC's Newsletter** Monthly newsletter in correspondence.
- d) **PCC's Events Schedule 2018.** In correspondence.

#### **5. REPORT FROM WARD COUNCILLOR VERSALLION**

No report this month.

#### **6. MATTERS ARISING FROM JULY 24<sup>TH</sup>, 2018 MINUTES**

- a) **Emergency Planning.** An Emergency Plan meeting will be arranged for a date in August to discuss the current draft plan, which is in correspondence. **PP**
- b) **CBC Highways: Proposed Speed Limit Changes in Tebworth.** At the April 11<sup>th</sup>, 2018 Traffic Management meeting CBC decided to defer introducing a 40mph speed limit on Toddington and Hockliffe Roads until the adoption of a new Speed Management Strategy. Ongoing.
- c) **BATPC: Training Programme.** Cllrs Day and Ludgate attended on July 17<sup>th</sup>. Cllr Day said it was very good.
- d) **Houghton Regis Town Council.** Request to join forces with HR Town Council to put pressure on CBC to tackle fly tipping more efficiently. Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss. To be arranged. **PP; PW**
- e) **Chalgrave Memorial Hall.** Hiring agreement form. Clerk to complete. **Clerk**

- f) **Rural Services Network.** The PC agreed to ask Andrew Selous MP if he would formally raise, on the PC's behalf, that rural affairs be transferred to the Department of Housing, Communities and Local Government. **Clerk**
- g) **NALC: 2018 Model Standing Orders.** Clerk to amend old Standing Orders if necessary. Ongoing. **Clerk**
- h) **St Mary's Close Lamp Post** is working now.
- i) **CPRE Fieldwork.** The PC wrote to CBC to stress the need for affordable housing and the need to close the loophole which allows developers to cut the number of affordable homes in rural areas. Andrew Davies, Assistant Director Development & Infrastructure CBC, has responded. In correspondence. The PC agreed to send Mr Davies' response to Andrew Selous for his opinion. **Clerk**
- j) **Parking at the Junction of Wingfield Road and Toddington Road.** Cllr Parry has included a request in his report for the latest Chalgrave News for people to park more considerately.
- k) **Parking on The Lane.** Cars are parking near the triangle and not leaving enough room for farm vehicles and emergency vehicles. The PC considered, and agreed with, Cllr Green's suggestion to solve the problem

## **7. POINTS RAISED on MAY/JUNE 2018 CORRESPONDENCE**

Agreement to points 6f and 6k by Cllr Levy.

## **8. JUNE/JULY 2018 CORRESPONDENCE RECEIVED**

- a) **Tebworth Tots Group.** The group meets each week at Chalgrave Memorial Hall. Cllr Parry proposed, seconded by Cllr Levy, that the PC gives a donation which will pay for two month's hall hire. The PC agreed to give a donation of £136. **Clerk**
- b) **WW1 Beacons of Light.** Cllr Parry briefly explained that A nationwide Day of Commemorative Events marking the Centenary of the end of the First World War. Cllr Parry proposed buying two 'Silent Soldiers'. To be discussed at the next PC meeting.
- c) **MAGPAS Air Ambulance.** Request for a donation. Information in correspondence.
- d) **Villages Focus Group.**
  - i. Agenda plus information for the July meeting on July 26<sup>th</sup>, 2018.
  - ii. Newsletter, dated July 16<sup>th</sup>, 2018 in correspondence.
- e) **UK Government and Parliament.** Petition to make entering and occupying land without consent a criminal offence. Closing date December 1<sup>st</sup>, 2018.
- f) **London Luton Airport and CBC.** Notification of the consultation on Luton Airport expansion. Consultation ends August 31<sup>st</sup>, 2018. Cllr Parry will respond on behalf of the PC. Cllrs will also respond individually. **All**
- g) **London Green Belt Council.** Responses from Dominic Raab in answer to questions from the All-Party Parliamentary Group about the new National Planning Policy Framework. The questions were tabled in June 2018 when Mr Raab was Secretary of State of Housing, Communities and Local Government. In correspondence.
- h) **NALC: Bye Laws on Sites of Special Scientific Interest.** NALC will be responding to a Natural England (NE) consultation regarding the bye laws. The information includes the NE consultation. Consultation ends August 22<sup>nd</sup>, 2018. Cllr Green will respond on behalf of the PC. Information in correspondence. **KG**
- i) **Streetworks: Road Closure Park Road, Toddington.** For drainage works. August 8-August 14, 09.00 to 15.30. Information plus diversion route in correspondence. Clerk to contact Streetworks to find out details. **Clerk**
- j) **CBC: M1-A6 Link Road.** Information in correspondence. Also to be put in the village pubs Drop-in events as follows:
  - k) July 26<sup>th</sup> from 14.00-20.00 at Chalton Village Hall
  - l) July 30<sup>th</sup> from 14.00-20.00 St John's Parish Centre, Sundon Park Road, Luton
- m) **Stealthcam.** A resident has emailed the PC and suggested that the PC invests in some of these cameras to deter fly tippers. The PC has asked the resident to find out more information. Ongoing.
- n) **Bedfordshire Bugle.** July newsletter in correspondence.
- o) **Clerks and Councils Direct.** July 2018 magazine in correspondence.
- p) **London Luton Airport.** Transform Summer 2018 magazine in correspondence.

## **9. TEBWORTH POND**

- a) The date for the Tribunals Service mediation meeting is November 13<sup>th</sup>, 2018. Ongoing.
- b) Cllr Levy and Barbara Jackson will arrange a date in August for maintenance work on the pond. **DL; BJ**

## 10. ACCOUNTS

a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1122	Came & Company	Annual Insurance	476.89
1123	HMRC	Clerk's PAYE: 1 <sup>st</sup> quarter	86.40
1124	Chalgrave IT Solutions Ltd	Website domain renewal	28.78
1125	Lesley Smith	Community Award 2017	50.00
1126	Lesley Smith	Clerk's salary plus expenses: June/July '18	470.87
		<b>Total</b>	<b>1112.94</b>

## 11. HIGHWAYS ISSUES

- a) **Grass Cutting.** The clerk contacted HW again requesting the long grass to be cut back to the fence at Chalgrave Road and Tebworth Road junctions with Lords Hill. Clerk to chase again. **Clerk**
- b) **Blocked Drains.** Cllr Green has reported a drain outside Mulberry Lodge and one outside 28 Toddington Road. He has been told that they will be cleared as part of the general gully clearing programme. Ongoing.
- c) **7.5 Tonne Limit Signs on the M1** are needed on the M1 jct 12 in order to prevent HGVs travelling through Toddington and Tebworth. The clerk has contacted Highways England about this. Clerk to chase up a response. **Clerk**
- d) **To be Reported**
- i. Large puddle, possibly due to a blocked drain, outside Church Cottage.
  - i. Pothole between 92 and 50 Tebworth Road. **Clerk**

## 12. COMMITTEE REPORTS

a) **Planning**

i. Applications

Application No.	Address	Proposed work	PC comments	CBC decision
17/05314	Church Cottage, Chalgrave	Single storey extension to the side of the property (Retrospective)	Object. Had this been included in the original application it would have been refused	To be decided.
18/01224	78 Wingfield Road, Tebworth	Demolition of porch & side buildings. Erection of single & two storey front extensions: two storey side/rear extensions: single storey rear extension	No objections	Granted
18/01915/OUT	Land off Parkview Lane, Tebworth	Demolition of existing stables & construction of 2-3 bedroom bungalow with off-street parking.	Object. Inappropriate development within the GB. This site has been developed extensively in recent years therefore the PC requests no more permitted development. Concern about access for Parkview residents whilst work is carried out.	To be decided

- ii. College Farm, Chalgrave. Clerk to find out if the new building is outside of the original footprint. **Clerk**
- iii. Letter to Planning regarding applications meant for Chalgrave PC being sent to Chalton PC, late or no responses to queries from the PC and being notified very late in the planning process of applications. Copies to Cllr Versallion and Andrew Selous MP. **Clerk; PP**
- iv. Lane Farm, Tebworth. Clerk to find out which buildings are being re-thatched **Clerk**

b) **Footpaths**

- i. Cllr Green has submitted an article to the Chalgrave News asking for new recruits to the Footpaths Committee. Cllr Warburton may join.
- ii. The Footpaths Officer, Michelle Flynn, now covers two areas rather than one.

c) **Speed Watch**

Cllr Warburton is joining the Speed Watch team.

d) **Website**

Cllr Green needs more help with the website. Mike Wells will cover events in Wingfield.

**13. ITEMS FOR INCLUSION ON NEXT AGENDA**

Silent Soldiers.

**14. DATE AND TIME OF NEXT MEETING**

Tuesday, September 4<sup>th</sup>, 2018 at 7.30pm.

Meeting closed at 21.12

Signed by Chairman.....

Dated.....