

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE NEXT MEETING OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, MARCH 20th, 2018** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF FEBRUARY 26th, 2018 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM FEBRUARY 26th, 2018 MINUTES
9. POINTS RAISED from JANUARY/FEBRUARY 2018 CORRESPONDENCE
10. FEBRUARY/MARCH 2018 CORRESPONDENCE RECEIVED
11. TO FINALISE ARRANGEMENTS FOR THE PARISH ASSEMBLY
12. TEBWORTH POND
13. TO DISCUSS PARISH COUNCIL RESPONSE to CENTRAL BEDS CONSULTATION
on CHANGES TO WASTE COLLECTIONS
14. ACCOUNTS-a) Cheques for Signature
15. HIGHWAYS ISSUES
16. COMMITTEE REPORTS
17. ITEMS FOR INCLUSION ON THE NEXT AGENDA
18. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, February 26th, 2018 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Ken Green; Cllr. Debbie Levy; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr Mike Wells; Cllr P Whitton; Lesley Smith-Clerk.

Public present: 3

Committees

Planning	Cllr Levy-Chair	877149		
Footpaths	Cllr Green-Chair	874107		
Website	Cllr Green	874107	Cllr Wells	877098
Speed Watch	Cllr Wells-Chair	877098	Cllr Levy	877149

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

1. APOLOGIES FOR ABSENCE

Steve Calder-Church.

2. MINUTES OF FEBRUARY 26th, 2018 MEETING

The minutes of the January 23rd, 2018 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

- a) Cllrs Parry and Wells declared a prejudicial interest in item 13; Grants-both are members of the Sports Club Committee.
- b) Cllr Green declared a prejudicial interest in item 13; Grants-he is a member of the Memorial Hall Committee.

4. PARISH COUNCILLOR REPLACEMENT BY CO-OPTION

The PC received 5 applications for the position of parish councillor. Prior to this evening's meeting the PC held an informal meeting to discuss the written applications and to discuss the procedure for voting at this PC meeting.

A secret ballot was held at this evening's meeting. The results as follows:

Round 1

2: 2: 1: 1

Anna Bennett and Janet Day went through to the second round

Round 2

3: 3

Therefore the Chairman had the casting vote, which he gave to Janet Day.

Janet Day accepted the position and was co-opted onto the Parish Council. She subsequently signed the Declaration of Acceptance form, which was witnessed and signed by Lesley Smith, Clerk to the PC. Clerk to notify CBC's Monitoring Officer of the appointment. Cllr Day to submit her Register of Interests form to CBC within 28 days from today.

JD; Clerk

5. POLICE MATTERS

- a) **Crime figures.** PCSO Toland said there had been no crimes in Chalgrave Parish recently. However there had been a spate of burglaries in Toddington this month. Cllr Green questioned why we no longer received regular crime statistics. PCSO Toland told the PC to contact him for updates on any crimes in the area. In answer to a question from Cllr Green PCSO Toland said that crimes could only be recorded if they were reported.
- b) **Police and Crime Commissioner.** February 2018 newsletter in correspondence.

6. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month. Cllr Versallion was unable to attend this evening due to prior engagements. Cllr Parry said that he had helped with getting the proposed 40mph speed limit on Toddington Road and Hockliffe Road withdrawn.

7. REPORT FROM ALL SAINTS CHURCH

No report this month.

8. MATTERS ARISING FROM January 23rd, 2018 MINUTES

- a) **Parish Council Computer.** New computer up and running.
- b) **Emergency Planning.** In progress. **DL**
- c) **St Mary's Street Lamp.** The Clerk has asked CBC to repair the lamp again. Clerk to chase. Ongoing. **Clerk**
Cllr Green mentioned that CBC had said at the November 2017 Town and Parish Council Conference that it had had improved its online reporting system.
- d) **School Buses.** Children are having to cross Toddington Road and Wingfield Road and stand on the grass verge to get on the buses. HW is going to talk to CBC's School Transport Team in order to find a preferable alternative e.g. the public service bus stops. Progressing.
- e) **CBC Highways: Proposed Speed Limit Changes in Tebworth.**
 - i. HW has withdrawn its proposal to increase the speed limit to 40mph on Toddington Road and Hockliffe Road. The proposed 20mph limit through Tebworth still stands and is classed as traffic calming.
 - ii. Cllr Green suggested asking for a 20mph limit for the Lane, Tebworth. Cllr Parry will talk to HW. **PP**
- f) **CPRE: Planning Workshop.** To be held on March 16th, 2018-£29 per CPRE member. Cllr Levy and a volunteer will attend. **DL; AB**
- g) **CBC: Budget 2018/19.** CBC has approved an increase of 4.5% in Council Tax for 2018/19
- h) **HRN1 Design Workshop.** A representative from Political Developments on behalf of the Houghton Regis Development Consortium will attend the March 20th PC meeting to brief the council on the proposals.
- i) **Local Plan: Pre-submission Consultation.** Cllr Parry responded to this on behalf of the PC.

9. POINTS RAISED on DECEMBER 2017/JANUARY 2018 CORRESPONDENCE

None.

10. JANUARY/FEBRUARY 2018 CORRESPONDENCE RECEIVED

- a) **CBC: Waste and Recycling Consultation.** CBC is proposing changes to its waste and recycling services. The consultation begins on February 26th and closes on April 20th, 2018. The PC agreed that the information regarding the proposed changes needed to be circulated to all parishioners. The clerk will ask CBC for 200 more information leaflets for distribution around the parish households. Cllrs expressed concern about the three-weekly collection of black bins and a fee being charged for green bin collection. Cllrs decided to respond individually as well as sending a response on behalf of the PC. **Clerk**
- b) **CPRE: Local Plan.** Response to CBC's Pre-submission Local Plan 2015-2035 Consultation. In correspondence.
- c) **Villages Focus Group.** Aerial photos of Kingswood Nursery Gypsy and Travellers site in correspondence.
- d) **Local Housing Developments.** Email giving information on meetings dedicated to proposed housing in Toddington and Westoning. In correspondence.
- e) **BATPC.**
 - i. **Training Programme Spring/Summer 2018.** In correspondence.
 - ii. **Bedfordshire Bugle.** March 2018 newsletter in correspondence.
- f) **Houghton Regis Town Council.** Request to join forces with HR Town Council to put pressure on CBC to tackle fly tipping more efficiently. Cllrs Parry and Whitton are agreeable to meeting with HR Town Council to discuss. In correspondence. **PP; PW**
- g) **Anglian Water.** February updates. In correspondence.
- h) **Public Sector Executive.** February/March 2018 magazine in correspondence.
- i) **Clerks and Councils Direct.** March 2018 magazine in correspondence.
- j) **Go Guiding.** Newsletter in correspondence.
- k) **Leighton Buzzard Library Theatre.** March-May 2018 programme in correspondence.

11. TEBWORTH POND

- a) **Tribunal.** The PC has received the Respondent's Statement of Case along with a covering letter from the Land Registry Property Chamber, First-tier Tribunal which says that this case is suitable for mediation. **Cllr Green proposed, seconded by Cllr Parry** that the PC is agreeable to this. **All agreed.** Tribunal Services require the PC's response by March 9th, 2018. In progress. **Clerk**
- b) **Letter from Tribunals Service.** The PC agreed to query the statement made by the Tribunals Service that, to quote, 'the Respondent's solicitor asked for an extension well before the due date' but the PC did not receive notification of this until February 5th, which was the day before the Respondent was due to submit his statement of case to both Tribunals Service and the PC-February 6th. **Clerk**

12. ACCOUNTS

Cheques for Signature. No payments have been made this month.

13. GRANTS

The PC has received requests for a grant from Chalgrave Memorial Hall, All Saints Church and Chalgrave Sports Club. The Senior Citizens' committee have sufficient funds and don't require a grant this year.

After discussion the PC agreed to raise the grants by 10% this year. The following grants were agreed:

Memorial Hall £550
All Saints Church £385
Sports Club £385

It was also agreed to raise the Millennium and Community Awards to £50 each.

14. HIGHWAYS ISSUES

- a) **Faulty Street Lamp outside the Sunday School, The Lane, Tebworth.** Cllr Green is chasing. Email. Ongoing. **KG**
- b) **Gritting Lorries.** Clerk to contact CBC again about Chalgrave Road not being gritted and recent accidents on that road. **Clerk**
- c) **The Meadows, Wingfield.** Tarmac around the drain covers near The Meadows has broken up. Report sent to HW. Progressing.
- d) **Car Parking on The Lane, Tebworth.** Cllr Green has received a complaint about parking near the Sunday School, which making it difficult for cars to pass. Cllr Green suggested putting a note on the cars. Cllr Whitton will investigate. **PW**

15. COMMITTEE REPORTS

- a) **Planning**
- i. **College Farm, Chalgrave Road.** College Farm has recently received planning permission to build a new agricultural barn. Back in April 2017 they also submitted a Prior Approval Application Determination (PAAD) application to CBC for change of use of an agricultural storage barn to three terraced dwellings. **Cllr Levy proposed, seconded by Cllr Parry** sending a letter to CBC expressing great concern that the landowners can apply for barns to be built, then convert them to dwellings, and subsequently apply for another barn. **All agreed.** **DL; Clerk**
Cllr Ludgate commented that he understood that the PAAD was approved on condition College Farm did not apply for further agricultural buildings.

ii. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
17/05314	Church Cottage, Chalgrave	Single storey extension to the side of the property (Retrospective)	Object. Had this been included in the original application it would have been refused	To be decided.
17/05994	Lane Farm, The Lane, Tebworth	Subdivision of farmhouse & partial demolition, conversion & extension of barns to form 7 dwellings,	Some of the The PC's concerns are: The development is too big Increased traffic numbers The Lane is only single track Construction traffic	To be decided

		with associated parking, landscaping & formation of new access		
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b) Footpaths

The Chalgrave boundary sign beyond Hill Farm on the bridle path needs repainting. Cllr Green has some spare signs so he will replace the current one. **KG**

c) Speed Watch

- i. Cllr Wells said that the number of vehicles passing through Tebworth and Wingfield is still decreasing. However there are still a number of HGVs going through.
- ii. Three Speed Watches took place last week.

d) Website

No report this month.

16. ITEMS FOR INCLUSION ON NEXT AGENDA

Parish Assembly 2018 arrangements.

17. DATE AND TIME OF NEXT MEETING

Tuesday, March 20th, 2018 at 7.30pm.

Apologies in advance: Cllr Levy; Cllr Parry

Meeting closed at 20.55

Signed by Chairman.....

Dated.....