

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON **TUESDAY, JANUARY 23rd, 2018** at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF DECEMBER 19th, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM DECEMBER 19th, 2017 MINUTES
9. POINTS RAISED from NOVEMBER/DECEMBER 2017 CORRESPONDENCE
10. DECEMBER 2017/JANUARY 2018 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. ACCOUNTS-a) Cheques for Signature
13. HIGHWAYS ISSUES
14. COMMITTEE REPORTS
15. ITEMS FOR INCLUSION ON THE NEXT AGENDA
16. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, December 19th, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Debbie Levy; Cllr. Phil Parry; Cllr Mike Wells; Cllr P Whitton; Lesley Smith-Clerk.

Public present: 3

Committees

Planning	Cllr Levy-Chair	877149		
Footpaths	Cllr Green-Chair	874107		
Website	Cllr Green	874107	Cllr Wells	877098
Speed Watch	Cllr Wells-Chair	877098	Cllr Levy	877149

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

1. APOLOGIES FOR ABSENCE

Cllr. Ken Green; Cllr. Kevin Ludgate; PCSO Wells.

2. MINUTES OF DECEMBER 19th, 2017 MEETING

The minutes of the November 21st, 2017 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Crime figures.** Crimes have been reported for November 2017.
- Interference with a motor vehicle.
 - Theft of a motor vehicle
 - Miscellaneous thefts not classified elsewhere (no details)
- b) **Beds Alert.** Information that Theft from Motor Vehicles' has risen by 80% increase in Central Bedfordshire. In correspondence.
- c) **Community Policing Team Dunstable/Houghton Regis/Leighton Buzzard.** Invitation to an engagement evening on January 17th, 2018 at Dunstable Police Station. In correspondence.
- d) **Police and Crime Commissioner: On the Record Newsletter.** December 2017 edition in correspondence.
- e) **Bedfordshire Police; Local Community Safety Newsletter.** In correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month.

6. REPORT FROM ALL SAINTS CHURCH

No report this month.

7. MATTERS ARISING FROM NOVEMBER 21st, 2017 MINUTES

- a) **Parish Council Computer.** In progress. **MW**
- b) **Article 4; Queen's Head.** There was a brief discussion about the new owner of the pub. A member of the public asked if the PC had looked in to whether covenants can be removed as one is placed on the Queen's Head. This follows a previous request from the Save the Queen's Head Committee to do so.
- c) **Community Plan.** The Community Plan for Chalgrave and nearby parishes is available on the CBC website. A copy is in correspondence.
- d) **Emergency Planning.** In progress. **DL**
- e) **CBC: The Stables and Greenacres Gypsy and Travellers' Sites.** Residents on both council and privately owned sites are required to pay council tax. Information in correspondence.
- f) **7.5 Tonne Limit Signs.** Extra signs will be installed where necessary. Ongoing.

- g) **Dept for Digital, Culture Media and Sport:** A Data Protection Officer (DPO) now must be appointed by PCs. The role can be fulfilled by the clerk. There will be a legal requirement on data controllers to pay a data protection fee when new data protection legislation comes into force in 2018 of £30 approx. Ongoing.
- h) **St Mary's Street Lamp.** The Clerk has asked CBC to repair the lamp. Ongoing.
- i) **London Green Belt Council.** Two presentations the AGM on Wednesday November 22nd, 2017 are in correspondence.
- j) **CPRE; Green Belt.** Information that the Chancellor announced in the Autumn Budget that Green Belt land will not be released for development and the government will continue its 'strong protection of the Green Belt.' In correspondence.
- k) **CBC Town and Parish Council Conference-November 21st, 2017.** Cllr Green attended this meeting. His report is in correspondence.
- l) **BATPC.** Cllr Parry is now a member of BATPC committee.
- m) **School Buses.** Children are having to cross Toddington Road and Wingfield Road and stand on the grass verge to get on the buses. Clerk to contact the bus company. Ongoing. **Clerk**

8. POINTS RAISED on OCTOBER/NOVEMBER 2017 CORRESPONDENCE

- a) **Chalgrave Parish Plan.** Cllr Green will put the final version on the website to replace the draft plan which is currently accessible. **Clerk; KG**

9. NOVEMBER/DECEMBER 2017 CORRESPONDENCE RECEIVED

- a) **Council Vacancy-Co-option.** January 31st, 2018 is the deadline for applications from candidates to be sent to the clerk. **Clerk**
- b) **CBC; Consultation on Community Governance Arrangements.** Consultation on the current arrangements for town and parish councils ends February 1st, 2018. In correspondence.
- c) **Bedfordshire Fire and Rescue Service.** Consultation on its 2018//19 budget proposals. Closes 22 January 2018. In correspondence.
- d) **CBC; Salt Bag Scheme.** CBC is offering ½ tonne and 1 tonne bags of salt free of charge for December, January and February. Clerk to order a one tonne bag for both January and February. Cllr Wells suggested keeping one in Wingfield. **Clerk**
- e) **BATPC; General Data Protection Regulation (GDPR).** Further information from NALC on the implications of GDPR for small parish councils.
- f) **Village Focus Group.**
 - i. Agenda for the next meeting January 24th, 2018. Details in correspondence.
 - ii. Appeal Decision; Land adjacent Eversholt Beeches, Caddington. Planning permission has been granted for change of use of land to a residential caravan site for two Gypsy Traveller families. In correspondence
 - iii. Op Toby Figures 13/14 December 2017. Results from two days of action. In correspondence.
- g) **Rural Services Network.** Article-MPs urge Chancellor to freeze beer duty in the Autumn Budget in order to help rural pubs stay open. In correspondence.
- h) **CPRE; New Branch Manager for Bedfordshire.** Susan Wallis has taken over from Nicola Schofield. In correspondence.
- i) **Wildlife Trust for Beds, Cambs and Northants.** County Wildlife Site Newsletter 2017. In correspondence.
- j) **BATPC.** Request for nominations for the Buckingham Palace Garden Party.
- k) **London Luton Airport.** 'Inform' December 2017 newsletter in correspondence.
- l) **Public Sector Executive.** December 2017/January 2018 magazine in correspondence.
- m) **CPRE: Fieldwork.** Winter magazine in correspondence.
- n) **CPRE: Countryside Voice.** Winter magazine in correspondence.
- o) **Disability Resource Centre.** Leaflets offering free advice within Central Bedfordshire on a number of issues.
- p) **Leighton Buzzard Library Theatre.** January-March 2018 programme.

10. TEBWORTH POND

The Clerk is preparing the Statement of Case to submit to the Land Registration division of the Property Chamber, First-tier Tribunal. Deadline for submission is January 5th, 2018. In progress. **Clerk**

11. ACCOUNTS

a) **Cheques for Signature.** The following cheques have been approved and signed:

Chq No:	Payee	Description	Amount £
1041	Phil Parry	Chairman's expenses 2017	75.00
		Total	75.00

b) **BATPC Membership.** The PC agreed to continue its Membership which is due to be paid by June 30th, 2018 and will cost £107. **Clerk**

12. PRECEPT

After discussion **Cllr Parry proposed, seconded by Cllr Levy** that the precept be raised by 2.8%. This will raise the Band D Council Tax by £1.27 from £33.59 to £34.86 per annum. **All agreed** **Clerk**

13. HIGHWAYS ISSUES

- a) **B5120.** The PC contacted Highways England regarding the incorrect lane marking on the B5120 roundabout on the M1-A5 Link Road. Highways England responded saying that they are already aware of the issue and a complete re-design of the roundabout is scheduled for 2018.
- b) **Parking on Toddington Road/Wingfield Road Corner.** Cllr Parry will make a notice. Cllr Ludgate has also contacted the PCSO for Chalgrave. **PP**
- c) **HW Sign by the Vicarage, Toddington Road, Tebworth.** Clerk to contact Highways and ask them to remove the sign. **Clerk**
- d) **Gritting Lorries.** Clerk to contact CBC about Chalgrave Road not being gritted and the recent accidents on that road. **Clerk**

14. COMMITTEE REPORTS

a) **Speed Watch**

- i. There were three Speed Watches in November.
- ii. Cllr Parry has received a request from the residents of Ivy Farm for traffic calming measures near their property. Cllr Parry has responded informing them that the PC has tried in the past without success but the PC will try again.
- iii. Cllr Levy has read a report that says 20mph speed limits actually increase accidents because pedestrians become less diligent when watching for traffic.

b) **Footpaths**

No report this month.

c) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
	3 Home Farm, Tebworth	Garage conversion	No objections	To be decided.
17/05314	Church Cottage, Chalgrave	Single storey extension to the side of the property (Retrospective)	Object. Had this been included in the original application it would have been refused	To be decided.
17/05336	College Farm, Chalgrave Road, Chalgrave	Erection of New Agricultural building	Existing buildings more than cope with produce from the surrounding land. Disproportionate to the size of the farm. Request landscaping	To be decided

d) **Website**

No report this month.

15. ITEMS FOR INCLUSION ON NEXT AGENDA

To be decided.

16. DATE AND TIME OF NEXT MEETING

Tuesday, January 23rd, 2018 at 7.30pm.

Meeting closed at 20.24

Signed by Chairman.....

Dated.....