

CHALGRAVE PARISH COUNCIL

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4 HOME FARM
TEBWORTH
LEIGHTON BUZZARD
BEDFORDSHIRE LU7 9QD

THE **NEXT MEETING** OF CHALGRAVE PARISH COUNCIL WILL BE HELD ON TUESDAY, DECEMBER 19th, 2017 at 7.30pm AT CHALGRAVE MEMORIAL HALL.

Lesley Smith, Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE
2. OPEN FORUM
3. TO AMEND, APPROVE AND SIGN MINUTES OF OCTOBER 17th, 2017 MEETING
4. SPECIFIC DECLARATIONS OF INTEREST
5. POLICE MATTERS
6. REPORT from WARD COUNCILLOR MARK VERSALLION
7. REPORT from ALL SAINTS CHURCH, CHALGRAVE
8. MATTERS ARISING FROM NOVEMBER 21st, 2017 MINUTES
9. POINTS RAISED from OCTOBER/NOVEMBER 2017 CORRESPONDENCE
10. NOVEMBER/DECEMBER 2017 CORRESPONDENCE RECEIVED
11. TEBWORTH POND
12. ACCOUNTS-a) Cheques for Signature
13. TO AGREE THE PRECEPT for 2018/19
14. HIGHWAYS ISSUES
15. COMMITTEE REPORTS
16. ITEMS FOR INCLUSION ON THE NEXT AGENDA
17. TIME AND DATE OF NEXT MEETING

MINUTES of the meeting of Chalgrave Parish Council held on Tuesday, November 21st, 2017 at Chalgrave Memorial Hall, Tebworth at 7.30pm.

Present: Cllr. Debbie Levy; Cllr. Kevin Ludgate; Cllr. Phil Parry; Cllr P Whitton; Lesley Smith-Clerk.

Public present: 3

Committees

Planning	Cllr Levy-Chair	877149		
Footpaths	Cllr Green-Chair	874107		
Website	Cllr Green	874107	Cllr Wells	877098
Speed Watch	Cllr Wells-Chair	877098	Cllr Levy	877149

Responsibilities

Cllr Parry	Highways liaison			07831605600
Cllr Ludgate	Police liaison			07768606968
Cllr Whitton	Fly tipping	Buses	Pond	07808174843

1. APOLOGIES FOR ABSENCE

Cllr. Ken Green; Cllr Mike Wells; Ward Councillor Mark Versallion; Mr Steve Calder; PCSO Wells.

2. MINUTES OF OCTOBER 17th, 2017 MEETING

The minutes of the October 17th, 2017 meeting were approved and signed as correct by the chairman.

3. SPECIFIC DECLARATIONS OF INTEREST

None.

4. POLICE MATTERS

- a) **Crime figures.** No crimes have been reported for October 2017
- b) **Police and Crime Commissioner: On the Record Newsletter.** November 2017 edition in correspondence.

5. REPORT FROM WARD COUNCILLOR VERSALLION

No report this month.

6. REPORT FROM ALL SAINTS CHURCH

Cllr Parry said the London Philharmonic Skiffle Orchestra held on November 17th at the church was successful and raised a lot of money.

7. MATTERS ARISING FROM OCTOBER 17th, 2017 MINUTES

- a) **Vehicle Activated Sign (VAS); Toddington Road.** Cllr Parry reported that matched funding was not an option as the PC would have to contribute £2,500 but if the project was not selected the money would not be returned. However it is still a good idea to replace the current sign. Cllr Ludgate suggested waiting until the 20mph limit is in place. Ongoing.
- b) **Parish Council Computer.** In progress. **MW**
- c) **Article 4; Queen's Head.** Cllr Parry informed the cllrs that the person believed to have bought the pub has not. Mr. Roger Masters, who was present at the PC meeting, said that Andrew Selous MP is suggesting that the bid has not gone through. Ongoing.
- d) **Community Plan.** The clerk will contact CBC regarding what progress has been made on the Community Plan. **Clerk**
- e) **CBC: Draft Local Plan.** Jason Longhurst, Director of Regeneration and Business has sent an update on the progress with the draft Local Plan. During the summer CBC consulted on the draft. Comments made can be read at www.centralbedfordshire.gov.uk/planning/policy/local-plan/reg-18/overview.aspx
CBC also undertook a telephone survey across Central Bedfordshire. The results from this research are at www.centralbedfordshire.gov.uk/planning/policy/local-plan/telephone-survey/overview.aspx
CBC local governance arrangements are currently being reviewed and there will be a public consultation early in the New Year for six weeks.

- f) **Emergency Planning.** In progress. **DL**
- g) **Lane Farm.** Cllr Versallion has spoken to James Jamieson, Leader CBC about non-response by CBC to letters sent by the PC. He will discuss this with Cllr Green as both are attending the Town and Parish Council Conference this evening. **KG**
- h) **CBC: The Stables and Greenacres Gypsy and Travellers' Sites.** Clerk has contacted CBC to find out whether residents on council owned sites pay council tax. Awaiting response. **Clerk**
- i) **Velocity Patcher.** Cllr Levy said that HW may have filled in an area opposite her house. To be monitored when it next rains.
- j) **7.5 Tonne Limit Signs.** CBC has contacted Highways England to cut back the growth obscuring the sign on the northbound A5 at the Tebworth turn. CBC has also said that there is a 'Terminal Sign' at M1 J12 which prevents HGVs going into Toddington other than for access.
- k) **NALC: Planning for the Right Homes in the Right Places.** DCLG launched a consultation on the proposed changes to planning policy design and legislation. Both CPRE and London Green Belt Council (LGBC) have sent responses. LGBC has also written to Sajid Javid MP, Secretary of State for the Department of Communities and Local Government, to express its concern for the proposed new legislation. All in correspondence.
- l) **Section 106.** Adam Zemy, Independent Cllr CBC, has thanked parish and town councils for their feedback on how s106 money is spent. He attended CBC's full Council meeting on November 16th. Whilst there is some recognition that the way s106 money is spent needs reform town and parish councils will not be consulted on how the money is spent. Cllr Zemy's email is in correspondence.
- m) **Dept for Digital, Culture Media and Sport:** A Data Protection Officer (DPO) now must be appointed by PCs. The role can be fulfilled by the clerk. There will be a legal requirement on data controllers to pay a data protection fee when new data protection legislation comes into force in 2018 of £30 approx.

8. SEPTEMBER/OCTOBER 2017 CORRESPONDENCE

- a) **Hockliffe Parish Council: Draft Hockliffe Neighbourhood Plan.** Cllr Green is concerned about the position of the village hall.

9. OCTOBER/NOVEMBER 2017 CORRESPONDENCE RECEIVED

- a) **St Mary's Street Lamp.** Contrary to information the parish council had received the lamp in St Mary's Close is not being removed. However it needs repairing. Clerk to contact CBC. **Clerk**
- b) **Dog Incidents.** After some recent incidents involving a dog attacking other dogs the owner has agreed to keep it on a lead and muzzle it when walking it.
- c) **Planning Application; Buttercup Farm.** Buttercup Farm has submitted an application to CBC to lop some trees within the property. In correspondence.
- d) **CPRE: Release of Green Belt for Development.** In the autumn budget the government may propose releasing Green Belt land for development. CPRE has asked its members to write to their MP to request they stop these measures being included in the budget. The PC has written to Andrew Selous who has responded saying he will follow the Chancellor's speech closely and that steps have been taken to protect the Green Belt from inappropriate development. In correspondence.
- e) **Fly tipping; Chalgrave Road.** Email from resident reporting two lots of fly tipping plus lots of rubbish on the Chalgrave Road. CBC has been notified.
- f) **London Green Belt Council.** Agenda for the AGM on Wednesday November 22nd, 2017 and minutes of the 2016 AGM. In correspondence.
- g) **CBC: Town and Parish Council Conference.** November 21st, 2017. Cllr Green will attend. **KG**
- h) **Smaller Authorities Audit Appointments (SAAA).** Notification of external auditor appointments for the 2017/18 financial year. In correspondence.
- i) **Local Council Public Advisory Service** is offering a document pack to aid compliance with the New General Data Regulations Regime.
- j) **CBC: Chairman's Civic Service.** Sunday, January 21st, 2018. Invitation for the chairman and clerk of PCs to attend.
- k) **BATPC: Bedfordshire Bugle.** November edition in correspondence.
- l) **UK Power Networks.** 'Be Winter Ready' newsletter in correspondence.
- m) **Affinity Water Water.** Resources Update. In correspondence.
- n) **London Luton Airport.** October newsletter plus Transform newsletter in correspondence.
- o) **Clerks and Councils Direct.** November 2017 magazine in correspondence.

- p) **War Memorials Trust.** Bulletin magazine in correspondence.
 q) **Public Sector Executive.** October/November 2017 magazine in correspondence,

10. **TEBWORTH POND**

The PC has sent another letter to Land Registry which briefly explains the PC's involvement with the pond over several decades. Ongoing.

11. **ACCOUNTS**

- a) **Cheques for Signature.** The following cheques have been approved and signed:

<u>Chq No:</u>	<u>Payee</u>	<u>Description</u>	<u>Amount £</u>
1037	Lesley Smith	Clerk's salary + expenses Oct/Nov 2017	400.71
1038	HMRC	Clerk's PAYE	84.80
1039	M.W Agri Ltd	Memorial Hall grass cutting (part of 2017 grant)	120.00
1040	Chalgrave Memorial Hall	Poppy Day Wreath	17.00
		Total	622.51

- b) **Precept.** Budget for 2018/19 to be discussed at the December meeting.

Clerk

12. **HIGHWAYS ISSUES**

- a) **B5120.** The PC contacted Highways England regarding the incorrect lane marking on the B5120 roundabout on the M1-A5 Link Road. Highways England responded saying that they are already aware of the issue and a complete re-design of the roundabout is scheduled for 2018. Clerk to contact Highways England about similar problems on the Chalton roundabout on the link road. **Clerk**
- b) **Parking on Toddington Road/Wingfield Road Corner.** Cllr Parry will speak to the person concerned. He will also make a notice. Cllr Ludgate will contact the PCSO for Chalgrave. **PP; KL**
- c) **HW Sign by the Vicarage, Toddington Road, Tebworth.** Clerk to contact CBC to clarify the dates for the Toddington Road closure to replace the gas pipeline. **Clerk**
- d) **School Buses.** Children are having to cross Toddington Road and Wingfield Road and stand on the grass verge to get on the buses. Clerk to contact the bus company. **Clerk**

13. **COMMITTEE REPORTS**

- a) **Speed Watch**

There will be two Speed Watches next week.

- b) **Footpaths**

No report this month.

- c) **Planning**

i. **Applications**

Application No.	Address	Proposed work	PC comments	CBC decision
17/05314	Church Cottage, Chalgrave	Single storey extension to the side of the property (Retrospective)	Object. Had this been included in the original application it would have been refused	To be decided.
17/05336	College Farm, Chalgrave Road, Chalgrave	Erection of New Agricultural building	Existing buildings more than cope with produce from the surrounding land. Disproportionate to the size of the farm. Request landscaping	To be decided

- d) **Website**

No report this month.

14. **ITEMS FOR INCLUSION ON NEXT AGENDA**

Precept

15. DATE AND TIME OF NEXT MEETING

Tuesday, December 19th, 2017 at 7.30pm.

Meeting closed at 20.27

Signed by Chairman.....

Dated.....

After the meeting had closed the Revs Washington arrived and were introduced to the members of the council. Cllr Parry asked if he could attend the PCC meetings. Rev. Linda Washington, the new minister for All Saints Church, mentioned the recent London Philharmonic Skiffle Orchestra concert at the church. She also mentioned the roof repair and the proposed installation of toilets.